

CALLING THE COUNCIL TO ORDER

A regular meeting of the Council of the Town of Carman was held on Thursday, July 16, 2009, in the Council Chambers of the Memorial Hall. Mayor Robert J. Mitchell called the meeting to order at 6:30 a.m. Also present were Councillors Wayne Hiebert, Brad Johnston, Georges Picton, Connie Rose, Jane Swanton, Ed Vandersluis; Chief Administrative Officer Cheryl Young; Economic Development Officer Tyler King; Media – Bob Gyoerick, Valley Leader; Vicki Addison, CKMW; Delegation – Jack Phillips.

CONFIRMATION OF MINUTES AS CIRCULATED

- #163 Jane Swanton – Connie Rose
RESOLVED that the minutes of the regular meeting of Thursday, June 18, 2009 and special Joint Council meeting of Monday, June 29, 2009 be approved as circulated, all statutory requirements having been fulfilled. Carried.

ADOPTION OF THE AGENDA

- #164 Georges Picton – Connie Rose
RESOLVED that the agenda be approved. Carried.

ACCOUNTS

- #165 Brad Johnston – Georges Picton
RESOLVED that the accounts, as approved by the Finance and Administration Committee, be paid in the following amount: \$211,832.22. Carried.

RECEPTION OF PETITIONS

- None

UNFINISHED BUSINESS

- None

GENERAL BUSINESS**Financial Statement**

- #166 Jane Swanton – Ed Vandersluis
RESOLVED the Financial Statement of the Town of Carman for the month ended June 30, 2009 be approved and filed. Carried

Building Permit

- #167 Brad Johnston – Georges Picton
RESOLVED that the following building permits be approved:

<u>Roll #</u>	<u>Name</u>	<u>Legal</u>	<u>Work</u>	<u>Value</u>	
75834	R. Morison	1; 46287	Deck	\$2,000	
45500	D. Boklaschuk	21; 1; 33408	Deck	\$2,000	Carried

COMMUNICATIONS

RCMP – Corporal Marshal McGregor forwarding the monthly policing report for the months of May and June 2009. Filed.

VARIATION BOARD

- None

REPORTS OF COMMITTEES**Finance and Administration Committee**

- Written report – July 9, 2009
- Account Added to Tax Roll
- #168 Jane Swanton – Connie Rose
RESOLVED the Council of the Town of Carman adds the following to the 2009 Tax Roll: Roll No. 82700
- \$1,425.00 – sewer line replacement. Carried.
- St. John's Subdivision
- #169 Ed Vandersluis – Brad Johnston
RESOLVED the Council of the Town of Carman approves the Plan of Subdivision of Lots 1/4; Block 14; Plan 24, The Church of England, Parish of St. John's (File No. 4409-09-5464), with the condition that the applicant applies for and obtains a variation order to vary the north lot under the Zoning By-law No. 92/1707. Carried.

- Annual Statement
- #170 Jane Swanton – Brad Johnston
RESOLVED the Council of the Town of Carman accepts and files the 2008 Annual Financial Statement as prepared by D. F. George Chartered Accountants. Carried.
- Qualifying Periods
- #171 Wayne Hiebert – Ed Vandersluis
WHEREAS Kelvin Giesbrecht has completed his qualifying period effective July 13, 2009, and
WHEREAS Council is satisfied with Mr. Giesbrecht's work performance, now
THEREFORE BE IT RESOLVED the Council of the Town of Carman hires Kelvin Giesbrecht as a permanent staff effective July 13, 2009. Carried.
- #172 Brad Johnston – Wayne Hiebert
WHEREAS Darcy Hayward has completed his qualifying period effective July 19, 2009, and
WHEREAS Council is satisfied with Mr. Hayward's work performance, now
THEREFORE BE IT RESOLVED the Council of the Town of Carman hires Darcy Hayward as a permanent staff effective July 13, 2009. Carried.
- Grant to CCDC
- #173 Jane Swanton – Georges Picton
RESOLVED the Council of the Town of Carman authorizes a grant of \$10,000.00 to Carman Community Development Corporation to aid in the purchase of Lots 4/7; Block 6; Plan 33408. Carried.
- Next Council Meeting
- #174 Bob Mitchell – Wayne Hiebert
RESOLVED the next regular meeting of Council to be held on Thursday, August 20, 2009 start at 7:00 a.m. Carried.
- Work and Operation Committee**
- Written report – July 8, 2009
- Glass Bin
- #175 Brad Johnston – Georges Picton
RESOLVED the Council of the Town of Carman authorizes the purchase a container for recycled glass from Rose Valley Colony at a cost of \$800.00. Carried.
- Stop Signs
- #176 Georges Picton – Brad Johnston
RESOLVED the Council of the Town of Carman authorizes Schedule II of By-Law No. 08/1925 be amended to allow a 3-way stop at 1st Avenue NW and 5th Street NW and a 4-way stop at 2nd Avenue NW and 5th Street NW. Carried.
- WCWWA Annual Conference
- #177 Wayne Hiebert – Ed Vandersluis
RESOLVED the Council of the Town of Carman authorizes two employees to attend the 2009 WCWWA Annual Conference to be held in Winnipeg, September 20-23, 2009. Carried.
- Triathlon
- #178 Brad Johnston – Wayne Hiebert
RESOLVED the Council of the Town of Carman approves the closing of Kings Park road on Sunday, July 19, 2009 for the Triathlon event. Carried.
- EDO, Tyler King**
- Written report.
- Chief Administrative Officer Young**
- Written report.
- Community and Social Development Committee**
- Written report.

RECEPTION OF DELEGATIONS/PUBLIC HEARING

Jack Phillips, Principal, Carman Collegiate, was present to assure Council that Carman Collegiate is healthy and the staff will continue to work for the betterment of the students. He wanted to meet and assure Council of this fact because of the recent unrest this past spring. Mr. Phillips invited Council members to tour the school at any time. Mayor Mitchell thanked Mr. Phillips for attending the meeting and updating Council.

Local Improvement Plan #03/09 – No one attended the public hearing held regarding the Local Improvement Plan to authorize the expenditure and borrowing of money for the upgrading of Carman Dufferin Arena Complex as a local improvement.

BY-LAWS

By-Law No. 09/1934, being a by-law of the Town of Carman to authorize the expenditure and borrowing of money for the upgrading of Carman Dufferin Arena Complex as a Local Improvement.

#179 Jane Swanton – Connie Rose

RESOLVED By-law No. 09/1934 be read a first time. Carried.

NOTICE OF MOTION

- None

CLOSED SESSION

- None

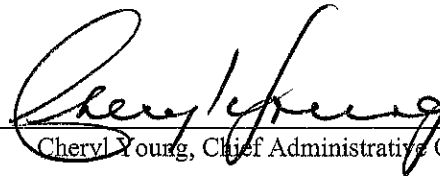
ADJOURNMENT

#180 Connie Rose

RESOLVED that the Council of the Town of Carman adjourns its regular meeting of Council at 8:00 a.m. Carried.



Robert J. Mitchell, Mayor



Cheryl Young, Chief Administrative Officer

FINANCE AND ADMINISTRATION COMMITTEE

A Finance and Administration Committee meeting was held on Thursday, July 9, 2009 at 7:30 a.m. in the Council Chambers of Memorial Hall. Those present at the meeting included Jane Swanton, Connie Rose, Ed Vandersluis, Wayne Hiebert, Bob Mitchell and Cheryl Young.

Animal Control Officer – Two applications have been received to be the Animal Control Officer - Kel Giesbrecht & The Barking Lot. The committee would like to discuss this matter with the owners of The Barking Lot to ensure she realizes this would include other animals as well. Councillor Swanton also wondered if this would be covered under our insurance policy and asked Cheryl to check. *Cheryl checked with Hannelle Bosma and she thought she would still be interested in leaving her application in for Animal Control Officer, even though it would include the pick up of other animals. She will talk with her husband and confirm that in the next day or so.*

Jamie Stelmachowich – Jamie had his sewer line replaced on May 28, 2009 and has asked that this account be added to his tax roll #82700, in the amount of \$1,425.00. The committee would ask a resolution be passed at the Council meeting.

Community Planning – Evelyn Holley forwarded the proposed subdivision of The Church of England, Parish of St. John's. Council can consider this subdivision. Cheryl was asked to check with Evelyn to see if a variation for the site width and side yard would be required and bring this information back to the Council meeting. The committee would ask a resolution be passed approving this subdivision, with or without the variation condition. *Evelyn Holley advised that Council could include the variation order as a condition of the subdivision. She advised that it would be included in the Conditional Approval that is sent to the client by Community Planning.*

D. F. George CA – The 2008 Annual Statement has been received and reviewed by the committee. The committee of Council was concerned with Mr. George's comments regarding the extra work that was required because of the Capital Fund accounts and errors (formulas in forms, etc.) on the office prepared financial statements. This extra work cost the town \$750.00 and the committee questioned why the capital fund was in such disarray. The committee suggested that the Chief Financial Officer should review the activities in this account so this problem does not occur next year. Mr. George also charged extra money for the preparation of the T2 tax form (\$250.00), and the committee agreed that this work was added since the auditing work had been granted to Mr. George.

Qualifying Periods – Kel Giesbrecht will have completed his qualifying period on July 12th and Darcy Hayward will have completed his on July 19th. The committee would ask Council to pass a resolution hiring both men as full time employees. The committee also discussed workload and asked that the water treatment plant operators be scheduled to work in public works so that there are not three operators in the water treatment plant at one time. Cheryl advised the committee that Kel Giesbrecht has passed his Level 2 water operator course. Kel has also told the other two operators when the Level 1 course will be offered in September so they can get registered.

FINANCE AND ADMINISTRATION COMMITTEE

Garage Sale Board – Tyler King has advised that the Chamber of Commerce did apply for a grant for this board and their request was denied. He advised that he has the plans for the Board and an application will be made next year under the Hometown Manitoba grant.

Cottonwood Tree – Councillor Hiebert advised that Dave Kaminski would not put an opinion in writing, as he is not a registered arborist. The committee would recommend that this tree should be removed during the winter.

Maurice Durupt – Councillors Rose and Vandersluis met with Mr. Durupt this week. They explained that Vern Redekopp's property is quite a bit higher than Mr. Durupt's. Councillors Vandersluis and Hiebert will meet with Mr. Redekopp asking him to fix the grade of his property.

Imperial Oil – The initial contact has been made regarding leasing the Imperial Oil property by the Town shop. Our request has been transferred to another contact within Imperial Oil organization. *Tyler King advised on Thursday afternoon that Imperial Oil had called him and there has been a change in plans. They will continue to use the property and the buildings will not be moved so the property is no longer available.*

Ryall Park – Councillor Swanton advised that she has no additional information on the washrooms for the park. Mayor Mitchell advised that he has spoken with Jack Cram and he would be willing to draw up a plan. Mayor Mitchell will talk with Jack Cram and Bill Hanischuk Engineer to get plans drawn up.

Carman & District Community Hall – The Winston Simpson family has asked the Hall Board committee to consider renaming the Community Hall in memory of Mr. Simpson. Mayor Mitchell advised that he has asked Hellar Nakonechny to have the Hall Board make a recommendation to the two councils. The committee did voice a concern that there have been other residents in the community that have worked hard for the establishment of the Community Hall and that possibly it would not be a great idea to name it after just one person.

Old fire truck – Councillor Vandersluis advised that the old fire truck in at TRS and the bottom end of the engine needed to be repaired. *Councillor Vandersluis phoned later Thursday advising that there are filings in the engine and Tom Reimer feels it would be best to look for a new engine for the truck at a cost of approximately \$7,000.00.*

Sijmen payment – The committee advised that now Sijmen has possession of the Chicken Delight property that the grant of \$10,000.00 to the Carman Community Development Corporation would be made on his behalf. The committee would ask Council to pass this resolution at the Council meeting.

Central Manitoba Railway – CEMR is planning an appreciation event in the area the week of August 17th. They are doing this in other towns as well and plan to be in town to do both Carman and Dufferin on Thursday, August 20th. They would like to make a small

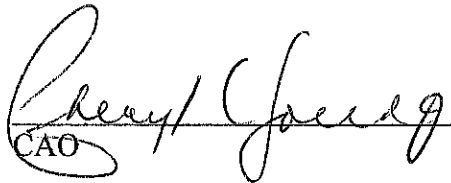
FINANCE AND ADMINISTRATION COMMITTEE

donation towards something in the community. They plan to send out a small train and probably hold a barbeque. The committee asked that suggestions be forwarded to Mr. Pennock of the Arena project, Carman Dufferin Fire Training Site as possible recipients of the donation.

Carman Medical Group – Cheryl read a letter from Dr. Gerry Clayden regarding the cleaning personnel at the Health Centre and the office manager. Now that the doctors have gone to a Tuesday evening walk-in clinic, the cleaning staff does not want to clean after the clinic is closed. Cheryl was asked to speak with the other Health Centre tenants to see if they are happy with the cleaning personnel. The committee also wants to speak with Brenda Lodder prior to answering Dr. Clayden's letter.

Meeting adjourned at 8:35 a.m.


Chairperson


CAO

WORK AND OPERATION COMMITTEE

A Work and Operation Committee meeting was held on Wednesday, July 08, 2009 at 12:00 p.m. in the Council Chambers of Memorial Hall. Those present at the meeting included Bob Mitchell, Wayne Hiebert, Brad Johnston, Georges Picton and Cheryl Young.

Councillor Hiebert called the meeting to order at 12:05 p.m.

Glass Igloo – Joe Richardson advised that he asked Rose Valley Colony to build a new glass container for recycling out of metal. The committee would recommend that this purchase be made at a cost of \$800.00 and ask Council to pass a resolution authorizing the purchase.

Bertha Norberg – The committee received a letter expressing her disappointment in the decision to change from diagonal to parallel parking on Main Street. Received as information.

Barrie Sanders -- Complaining about the backlane that he is required to use as a sidewalk and asking if the potholes could be filled. Joe Richardson advised that the work to this backlane has been completed and that it is an ongoing battle.

Speed of Vehicles on 1st Avenue NW – Legion Lodge is complaining about the speed of vehicles on this avenue and asking if stop signs or speed bumps could be installed. The committee would make a recommendation to install a 3-way stop at 1st Avenue and 5th Street NW and a 4-way stop at 2nd Avenue and 5th Street NW. The committee would ask Council to amend the Traffic by-law to add these stop signs.

E-waste – Mayor Mitchell has heard from Simms and they are happy with anything that makes the load more stable so they will accept our load in the crates. They will talk with us once they receive our shipment (in crates) to see if any changes should be made for the next time.

Water Treatment Plant – Kel Giesbrecht has advised that the backflow that was required in the plant by the Drinking Water officer has been installed at a cost of \$256.00 plus taxes. (This was requested in the last report from this officer.)

2009 WCWWA Annual Conference and Trade Show – Kel Giesbrecht has requested permission to send two employees to this event that will be held in Winnipeg, September 20-23, 2009. The committee would recommend that two employees be registered for this conference and ask Council to consider passing a resolution.

River Cove Estates – Information has been received from the group regarding riverbank stabilization. They would now like to set up a meeting to discuss how to proceed. The committee will meet with the group next week at noon or at the next regular committee meeting.

Triathlon – Jack Phillips has advised that there is a triathlon being held in Kings Park and PR 245 on Sunday, July 19th. The committee has asked Council to close the road at the museum to DAS building for this event.

R. M. of Grey – Forwarding the Regional Landfill Feasibility Study Report and advising that it is not considered feasible for the R M of Grey to upgrade their existing Class II WDG to a Class I WDG. Mayor Mitchell advised that we should see if Carman and Dufferin municipalities could be split and utilize the R. M. of Grey and R. M. of Thompson's WDG facilities.

WORK AND OPERATION COMMITTEE

Gaby Paul – The committee reviewed a letter sent by Mrs. Paul asking the committee to consider asphaltting the pathway from the Towers to the Golf Clubhouse. Joe Richardson was asked to get a per foot price from Maple Leaf Construction for pathways. The committee felt that this could be an item placed in each annual budget until all pathways are paved.

Tire Stewardship – Forwarding a summary following the first year operating of the tire-recycling program. Received as information.

WTP – Kel Giesbrecht has forwarded his monthly report for the water treatment plant for the month of June 2009. Received as information. Kel also advised that he has passed his Level 2 Water Treatment Operator's course. Kel also provided the information on the Level 1 courses for Darcy and Blaine and he has also given this information to both men to register.

Phil Patterson – Mr. Patterson has forwarded a letter requesting the Town to raise his sewer service line to his property at 226-4th Avenue SW. The committee would allow the town staff repair this service line, however it would be at his expense.

Waste Reduction and Recycling Support Program Guide – The committee will review this information further and bring forward any information that should be discussed.

Recycling – Councillor Picton advised that there were a few things brought forward to the Healthy Communities meeting regarding the time of pickups of recycling items and compost. He advised most people do their yard work on the weekend and would benefit from different compost pick up day. Councillor Picton questioned whether a bin could be placed at the recycling shed for grass clippings. Joe advised that the compost pick up needs to regulate because the men are having difficulty with opening the bags and lifting the containers, etc. They are finding that the containers used are too heavy for the men to lift and having the compost sitting in sealed plastic bags becomes unbearable in the heat. Paper boxes are being used and usually tear when being dumped. The committee wondered if compost pick up could be completed on Monday and Friday. This would mean changing one day of garbage pick up. It was felt that if Monday were a holiday the extra compost pick up would be missed. Mayor Mitchell and Councillor Picton will work on this and report back to the next Committee meeting.

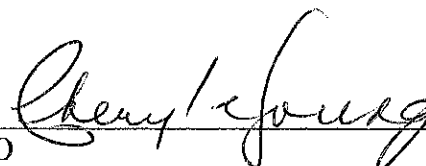
Joe Richardson advised that Blake Phillips called him and they will be replacing the roof on Riverview Legion Place starting next week. He has asked how much the tipping fees would be for the project. The committee advised that it would be \$60/tonne.

Cheryl Young reported that Lyle Eby forwarded a complaint regarding how Joey McElroy treated him at the transfer station.

Mayor Mitchell advised that Clifford Vandersluis has asked how he can be placed on the bidding list for street construction. The committee did have a concern that Mr. Vandersluis might not have the necessary experience in street construction to be placed on the bidding list.

Meeting adjourned at 1:45 p.m.


Chairperson


CAO

Economic Development Officer Report

June 12, 2009- July 10, 2009 Highlights

Chicken Delight Development
Town of Carman & RM of Dufferin Website Updates
Town Council Meeting
RM Council Meeting
Industrial Park Development
Doctor Meetings
RHA Computerized Systems Meeting
Airport Meeting
Joint Council Meeting
New Business Consultation
Business Registration Paperwork Assistance
Lite Stop Sale
Pathway Grant Application
Roseisle Grant Application
Tourism Display Upkeep
Arena Meetings
Plains Processing Grant Application
Wilkie Development Meeting
Imperial Oil re: Lease
Healthy Communities Meeting
Community Works Loan Program Applications
Candice Hoepner Office re: Funding
Blaine Pederson re: *Employee Availability*
Western Diversification- Arena Application
Manitoba Youth Job Centre Supervision
Baseball/Soccer Complex Development MAFRI Application

Joint Promotion Funding

Carman Fiddle Festival	\$250
St.Claude Rodeo	\$100
Helmuth Klassen Retirement	\$50
Pembina Pizazz Figure Skating	\$150
New Wrestling Nation	\$300
Farmers with Disabilities	\$200
Carman Collegiate Band Trip	\$200
RM of Thompson 100yrs Ad	\$240
Buddy's Drive Inn 10yrs Ad	\$240
Carman Co-op 50yrs Ad	\$320
Genesis House Golf Tournament	\$200
Total to Date	\$2,250
Budget	\$5,000

COMMUNITY AND SOCIAL DEVELOPMENT

A Community and Social Development Committee meeting was held on Wednesday, July 15th, 2009 at 7:30 a.m. in the Council Chambers of Memorial Hall. Those present at the meeting included Wayne Hiebert, Brad Johnston, Georges Picton, Bob Mitchell and Cheryl Young.

Healthy Communities Meeting – Councillor Picton attended the meeting held on Friday, June 19th in the Basement of Memorial Hall.

- Councillor Picton advised that it was at this meeting that recycling was discussed. He had developed a questionnaire and provided the recycling stats of the Town since 1992. He has asked the Healthy Communities committee to complete the questionnaire and this matter will be discussed by the committee in September.
- Glen Hallick – Building Community through Media. He reported 6400 papers per week. Website in April and May had 19,000 hits. Submitted articles by public should be approximately 400 words.
- Jack Phillips – Carman Collegiate – In spite of recent concerns, Carman Collegiate is strong and doing good things. School has safe and supportive environment.
- Committee round table was held following these presentations.
- Next meeting to be held on September 25th.

Boyne Regional Library – Councillor Rose forwarded the letter that was sent to Richard Dyck regarding cleaning sidewalks in the downtown area. The letter stated “On behalf of the Boyne Regional Library Board I am responding to your e-mail to Tyler King on June 4, 2009 regarding the sidewalks in Carman. In particular you named the Library as being one of the “problem areas”. We are currently working on a plan to address some of the issues regarding upkeep and maintenance to the outside of the building and grounds. Even though the budget is already set for this fiscal year, every effort will be made to keep the sidewalks in front of the library visually appealing and safe for pedestrian traffic.”

Pembina Valley Water Co-operative – Councilor Hiebert forwarded the following report from the last Board Meeting.

- In 2010 there would be a 15% increase in terms of the rate PVWC has been charging and then 2% beyond that. \$5.40 per 1000 gallons to \$6.40 until the year 2013. He said this is only a projection with no guarantee that they will get this. Sam said the PUB has agreed to public hearings at the beginning of September or earlier.
- Roseau River’s outstanding debt. He explained to the board that he had been referred to the Third Party manager.
- June 9th, 2009. Recommended that Gordon Martel be hired as the full time CEO for the PVWC with a six-month performance review. The executive also recommended that Sam Schellenberg be retained (20% of a full-time position) to assist in certain areas.
- Pembina River Advisory Board related to border water issues. Sam said there were talk of a border floodway and more impoundment of water wherever possible.
- MB Water Services Board will provide R.M. of Franklin with assistance regarding an alternate water supply from the Morris Plant, likely via St. Jean through the R.M. of Montcalm.
- PVWC has been transferred from the local banking level formally to the commercial sector in Winnipeg/Toronto/Vancouver. Sam said everything PVWC had asked for has now been approved.

COMMUNITY AND SOCIAL DEVELOPMENT

- Sam reported that there is a new employee at the Stephenfield Water Treatment Plant. *Darryl Broszeit has replaced Michael Aldcroft.*
- Gord Martel updated the board on the progress at the reservoir and the Morris Plant adding that the building is approximately 90% complete. He stated there will be some modifications made in Letellier related to sludge ponds and that the Stephenfield plant is operating well. The last of the equipment comes end of July 2009.
- Pembina Valley Development Corporation (PVDC) stated that they would like confirmation from the PVWC to continue sharing an office until December 31, 2011. PVWC will stand by the December 31, 2010 deadline. The board agreed.

Carman Dufferin Recreation Commission – Candice Hoepfner was in Carman yesterday to make an announcement regarding the \$600,000.00 Carman and Dufferin will be receiving for the Arena project.

Community Pathway – They have received an estimate for the bridge at \$150,000.00. This is a preliminary budget for grant purposes. The southern boundary of the recreation property was going to be located yesterday so that a row of trees could be planted. It was felt that possibly the pathway might need to be moved. Cheryl will call Neil Strachan to let him know that there might be trees left in

Greenwood Cemetery and Memorial Hall – Councillor Hiebert advised that he should be ready for a meeting the second week of August.

Dufferin Historical Society – Councillor Hiebert advised that Canada Day went well. He spoke with George Heaman regarding the possibility of combining the autorama and the museum.

Carman Heritage Committee – Councillor Hiebert reported that Culture and Heritage has prepared a by-law for the committee so they can get started.

Dufferin Agricultural Society – Mayor Mitchell advised that Elaine Owen would be running for President of DAS. Councillor Picton advised he attended the last DAS meeting and the only thing that they concentrated on was making it to 130th year.


Chairperson


CAO

**REPORT TO COUNCIL
THURSDAY, JULY 16, 2009
CHERYL YOUNG CAO**

Angela Hayward will be taking Council's picture on Thursday morning at 8:00 a.m. She will also be taking individual pictures of Council for the website. I am hoping that we will be finished the Council meeting prior to Angela arriving for the picture.

I received a reply from MPI on Monday, July 13th and they state "Should your office have information to indicate The Town of Carman is not responsible for striking our insured's parked vehicle, please provide same for our review. This matter is now a year & we would like to resolve without to initiate legal action." This is the reply received from our letter dated April 8, 2009 asking for their file indicating that it was the Town's vehicle that was responsible for the damage.

I spoke with Brenda Lodder regarding the cleaning at Carman Health Centre. She is prepared to attempt to work through the Tuesday evening clinic for the trial period. She advised that they were disappointed to learn about the added clinic hours through the paper and I advised that this had been an oversight on the doctor's part. I will speak with Aaron Snidal to see if he is happy with the cleaning in the building.

I have been scheduled for surgery on October 15th so will be away from the office from that date for likely two weeks. There should be no reason why I cannot return to my job by the first part of November.