

CALLING THE COUNCIL TO ORDER

A regular meeting of the Council of the Town of Carman was held on Wednesday, April 11, 2007, in the Council Chambers of the Memorial Hall. Mayor Robert J. Mitchell called the meeting to order at 7:35 p.m. Also present were Councillors Al Boxshall, Wayne Hiebert, Ron McClain, Connie Rose, Jane Swanton, Ed Vandersluis; Chief Administrative Officer Cheryl Young; Economic Development Officer Tyler King; Media – Heather Baril, Valley Leader.

CONFIRMATION OF MINUTES AS CIRCULATED

#108 MCCLAIN-VANDERSLUIS

RESOLVED that the minutes of the regular meeting of March 22, 2007 be approved as circulated, all statutory requirements having been fulfilled. CARRIED.

ADOPTION OF THE AGENDA

#109 HIEBERT-BOXSHALL

RESOLVED that the agenda be approved with the following addition: Closed Session – Fire Hall, Carman Dufferin Recreation Commission. CARRIED.

RECEPTION OF DELEGATIONS/PUBLIC HEARING**Financial Plan**

#110 BOXSHALL-ROSE

WHEREAS Section 162(1) of The Municipal Act requires Council to adopt a financial plan for each year consisting of an operating budget, a capital budget and an estimate of operating revenue and expenditures for the following fiscal year and a five-year capital program, and

WHEREAS the aforementioned budgets and programs have been completed and presented to the public at a public meeting held Wednesday, April 11, 2007, and

WHEREAS the Council of the Town of Carman is of the opinion such budgets and programs are fair and in the best interests of the Town of Carman, now

THEREFORE BE IT RESOLVED the Council of the Town of Carman approves the Financial Plan for the year 2007. CARRIED.

RECEPTION OF PETITIONS

- None.

VARIATION BOARD

Variation Order 2/07 – Applied for by R. and L. Acres Ltd. and eAcres Inc. to vary the front yard from the required 30 ft to 25 ft to allow room for storm drain easement at rear of proposed lots with rear yards adjacent to south limit of Ross Place.

#111 HIEBERT-MCCLAIN

WHEREAS R. and L. Acres Ltd. and eAcres Inc. applied for Variation Order #2/07 to vary the front yard from the required 30 ft to 25 ft to allow room for storm drain easement at rear of proposed lots with rear yards adjacent to south limit of Ross Place, and

WHEREAS the required letters have been sent and no objections have been received, now

THEREFORE BE IT RESOLVED Variation Order #2/07 be approved. CARRIED.

REPORTS OF COMMITTEES**Work and Operation Committee**

- Written report.
- Sewer line flushing.
- Vehicle repairs.
- Garbage truck in Winnipeg.
- Tree planting at transfer station.
- Smoker station locations.
- Sidewalks.
- Speed bumps and stop signs.

#112 MCCLAIN-HIEBERT

RESOLVED that the Council of the Town of Carman amends Schedule C of By-Law 01/1842 and authorizes the installation of three-way stop signs at the intersection of 2nd Street and 6th Avenue SW. CARRIED.

- Grading by-law.
- Staffing.

Finance and Administration Committee

- Written report.
 - Sunday shift.
- #113 SWANTON-MCCLAIN
RESOLVED that the Council of the Town of Carman authorizes Paragraph 2 Section 801 be amended in the current Agreement as follows: "A Saturday shift will be established. The employee working Saturday shall also perform standby duty on Sunday and any statutory holidays if applicable. The rate of pay for standby duty shall be compensated at \$55.00 per day (Sunday and stats) and in addition to the standby pay an employee shall be compensated at the applicable overtime rates for all hours actually worked subject to a minimum of three (3) hours per call at regular rates. A cell phone will be provided at no cost to the employee." CARRIED.
- General Labourers
- #114 SWANTON-VANDERSLUIJ
RESOLVED that the Council of the Town of Carman authorizes the advertising for two General Labourer positions effective immediately. CARRIED.
- Airport
- #115 MCCLAIN-HIEBERT
RESOLVED that the Council of the Town of Carman authorizes including in the 2007 Financial Plan \$10,000.00 Capital expenditure for the purchase of land, and \$4,500.00 for Operating costs for the Airport Commission. CARRIED.
- Sewer back up.

Community and Social Development Committee

- Farmers Market – Councillor Hiebert has spoken to Edith Rook, President, regarding moving the Farmers Market to the Ryall Park property. Golden Prairie Arts Council is interested in participating and setting up entertainment for Fridays. The Farmers Market has a limited budget and might need help for advertising and signage.
- Pembina Valley Water Cooperative – Councillor Hiebert reported the Sandilands project is on hold until next year. Manitoba Water Services Seven Sisters Water Project is being looked at. Treherne Dam – Committee has withdrawn its financial support to the Central Plains region.

UNFINISHED BUSINESS

Active Living Centre - Tabled to next meeting.

BY-LAWS

- By-Law No. 07/1898** – Being a by-law of the Town of Carman to adopt a Special Services levy for the collection of garbage and recycling services.
- #116 SWANTON-ROSE
RESOLVED that By-Law No. 07/1898, being a by-law of the Town of Carman to adopt a Special Services levy for the collection of garbage and recycling services be read a second time. CARRIED.
- By-Law No. 07/1899** - Being a by-law of the Town of Carman to regulate the proceedings and conduct of the Council and the Committees thereof.
- #117 MCCLAIN-ROSE
RESOLVED that By-Law No. 07/1899, being a by-law of the Town of Carman to regulate the proceedings and conduct of the Council and the Committees thereof, be read a second time. CARRIED.
- #118 BOXSHALL-SWANTON
RESOLVED that By-Law No. 07/1899, being a by-law of the Town of Carman to regulate the proceedings and conduct of the Council and the Committees thereof, be read a third and final time, signed by the Mayor and Chief Administrative Officer, sealed with the corporate seal and finally passed. Recorded vote: For: A. Boxshall, W. Hiebert, R. McClain, R. J. Mitchell, C. Rose, J. Swanton, E. Vandersluij. CARRIED.
- By-Law No. 07/1900** – Being a by-law of the Town of Carman to adopt estimates and set out rates of levies for the year 2007.
- #119 VANDERSLUIJ-HIEBERT
RESOLVED that By-Law No. 07/1900, being a by-law of the Town of Carman to adopt estimates and set out rates of levies for the year 2007 be read a second time. CARRIED.

GENERAL BUSINESS**Financial Statement –**

#120

SWANTON-ROSE

RESOLVED the Financial Statement of the Town of Carman for the month ended March 31, 2007 be approved and filed. CARRIED.

Building Permits –

#121

MCCLAIN-HIEBERT

Roll #	Name	Legal	Work	Value	
27500	Vickie Pedersen	22/24-14-24	Deck	\$ 5,000	
79304	Terry Veenendaal	2-44330	House; Att Garage; Acc Bldg	275,000	
13200	Vern McFarlane	21/23-19-15	Det Garage; House Renovations	50,000	CARRIED

Manitoba Municipal Administrators Association –

#122

BOXSHALL-HIEBERT

RESOLVED the Council of the Town of Carman authorizes Cheryl Young, Chief Administrative Officer, and Jackie Stevens, Assistant Chief Administrative Officer, to attend the Manitoba Municipal Administrators Association Convention to be held in Brandon on April 22-26, 2007, and FURTHER BE IT RESOLVED the registration and out-of-pocket expenses be paid by the Town. CARRIED.

COMMUNICATIONS

Association of Manitoba Municipalities – Joe Masi, Executive director, advising the Association has met and submitted comments to the Clean Environment Commission regarding the review of the hog industry. Filed.

Deerhaunt Tree Plantation – Stacey O'Neill advising Council of the Plantation's future plans in starting an energy efficient greenhouse and seeking support from local businesses/organizations for the project.

#123

ROSE-VANDERSLUIS

RESOLVED the Council of the Town of Carman supports Deerhaunt Tree Plantation's plans to start an energy efficient greenhouse. CARRIED.

Manitoba Water Stewardship – Marc Balcaen, Drinking Water Officer, submitting the Town of Carman's Drinking Water Supply Annual Report (2006). Filed.

ACCOUNTS

#124

VANDERSLUIS-HIEBERT

RESOLVED that the accounts, as approved by the Fiscal Services Committee, be paid in the following amount: \$178,896.34. CARRIED.

NOTICE OF MOTION

- None.

#125

VANDERSLUIS-BOXSHALL

RESOLVED that the Council of the Town of Carman hereby goes into closed session, as per Section 16.13 of the Town's By-Law 03/1857 regulating procedure and conduct such matters be kept in confidence. CARRIED.

CLOSED SESSION

- Fire

- Carman Dufferin Recreation Commission

#126

VANDERSLUIS-MCCLAIN

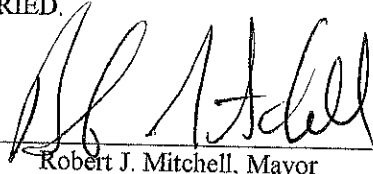
RESOLVED that the Council of the Town of Carman hereby reconvenes its regular meeting. CARRIED.

ADJOURNMENT

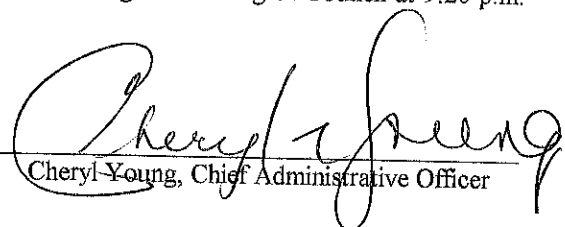
#127

ROSE-VANDERSLUIS

RESOLVED that the Council of the Town of Carman adjourns its regular meeting of Council at 9:20 p.m. CARRIED.



Robert J. Mitchell, Mayor



Cheryl Young, Chief Administrative Officer

**Town of Carman
2007 Revenues Expenditures**

	<i>Last Year</i>	<i>This Year</i>	<i>Increase/</i>	<i>%</i>
	<i>Actual</i>	<i>Budgeted</i>	<i>(Decrease)</i>	<i>Change</i>
REVENUES				
Tax Levy	2,554,016	3,033,745	479,729	18.78
Grants in Lieu	119,304	144,111	24,808	20.79
School Requirements	1,308,710	1,372,958	64,248	4.91
Other Revenues	874,556	1,082,198	207,642	23.74
EXPENDITURES				
General Government Services	360,323	439,140	78,817	21.87
Protective Services	386,573	466,350	79,777	20.64
Transportation Services	794,279	1,037,300	243,021	30.60
Environmental Health Services	191,540	249,774	58,234	30.40
Public Health and Welfare Services	11,079	11,100	21	0.19
Environmental Development Services	25,000	25,000	0	0.00
Economic Development Services	29,246	26,965	-2,281	-7.80
Recreation and Cultural Services	235,561	249,785	14,224	6.04
Fiscal Services	169,151	335,783	166,632	98.51
Reserves	40,000	50,000	10,000	25.00
Total Basic Expenditure	2,242,751	2,891,197	648,446	28.91

WORK AND OPERATION COMMITTEE

A Work and Operation Committee was held on Tuesday, April 10, 2007 at 7:30 a.m. in the Town of Carman office. Those present at the meeting included Ron McClain, Wayne Hiebert, Bob Mitchell, Joe Richardson and Cheryl Young.

Greg Brimson – The service line has been televised and there is a problem is on the service line where it hooks into the main. This is the responsibility of the homeowner to repair the service line. A letter should go to him advising that this repair will be his responsibility.

UniJet has been out and televised sewer mains on 8th Street NW, 6th Street NW, 4th Street SW (flushed only) Bishop Bay and Ross Place. The tapes have not arrived from UniJet, however everything appeared to be fine except a portion of 6th Street NW that requires replacement.

The front end of the red half ton required work - \$1400.00.

The garbage truck should be in Winnipeg this week.

LaSalle Redboine Conservation District will be planting trees at the Transfer Station on May 7th and 8th.

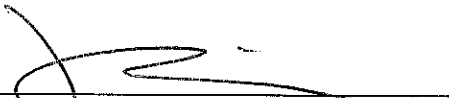
Wayne questioned where the other two smoker stations were going to be located and suggested that one be placed at the library and the other around the Adult Education office. The committee wondered if they should be around park benches. A concern was raised because the smoker station at Chicken Chef is so full with cigarette butts that it is almost overflowing.

Wayne has received a request from the Boyne Crescent residents and they feel that they should have a sidewalk from their street to the downtown area. The committee was not prepared to complete this work this year.

Art Drewlo has sent a letter to Wayne asking the Town to consider replacing the speed bumps on 6th Avenue SW and change them to three-way stop signs at 2nd Street and 6th Avenue SW. The committee felt that it would recommend that the stop signs be installed and then at a later date possibly remove the speed bumps at a later date.

Grading By-law – The committee discussed the Grading by-law and tried to determine what could be implemented so that the grading by-law can be enforced effectively. This grading by-law should be able to be used with the new development and the benchmark grades that will be developed with the Development Agreement.

The committee discussed staffing and that Kirk Nattrass and Brett Vanderveen have both tendered their resignations. Kirk is finished immediately and Brett will be finished at the end of the week. This will be discussed at the Finance and Administration committee meeting at noon.


Chairperson


CAO

FINANCE AND ADMINISTRATION COMMITTEE


A Finance and Administration Committee meeting was held on Tuesday, April 10, 2007 at 12:00 p.m. in the Town of Carman office. Those attending the meeting included Jane Swanton, Bob Mitchell, Joe Richardson and Cheryl Young.

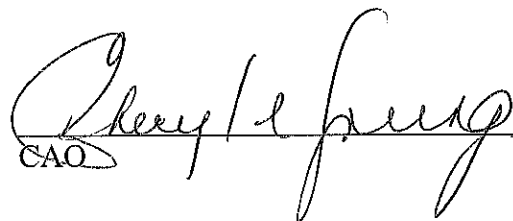
The committee reviewed the letter from the Insurance Company regarding Jeff and Cindee Van der Veen and the sewage back up claim. Cheryl was asked to write the Insurance Company advising that the Town is not responsible for any of this damage.

Sunday shift – The employees are feeling that the whole shift on Sunday is not being very effective. There is just not enough work to be done on Sunday and questioned whether or not it could be changed back to the way it was in the previous agreement. The committee would recommend to council that the Employee Agreement be changed to discontinue with the Sunday shift and a stand by pay of \$60.00 for each day on call (Sunday and Statutory Holidays), effective immediately.

General Labourers – The committee discussed the need to advertise for a couple general labourers for the Town of Carman in light of our two resignations. The committee will recommend advertising for two full time general labourers for the public works crew. The committee felt that possibly the Town of Carman could hire additional summer students if that would help the workload for the public works staff.

Airport – The committee reviewed the report prepared by the Airport Committee. The committee recommends that the town include in its 2007 and 2008 Financial Plan \$10,000.00 per year for capital purchases. The operating budget will be the same as last year. The committee will contact Eldon McEachern to see if he is still prepared to sell his property to the Airport Commission.


Chairperson


CAO