

CALLING THE COUNCIL TO ORDER

A regular meeting of the Council of the Town of Carman was held on Thursday, February 22, 2007, in the Council Chambers of the Memorial Hall. Mayor Robert J. Mitchell called the meeting to order at 7:30 p.m. Also present were Councillors Al Boxshall, Wayne Hiebert, Ron McClain, Connie Rose, Jane Swanton, Ed Vandersluis; Chief Administrative Officer Cheryl Young; Public Works Superintendent Joe Richardson; Media – Heather Baril, Valley Leader; Jocelyn Unrau, CKMW.

CONFIRMATION OF MINUTES AS CIRCULATED

#47 MCCLAIN-HIEBERT

RESOLVED that the minutes of the regular meeting of February 8, 2007 be approved as circulated, all statutory requirements having been fulfilled. CARRIED.

ADOPTION OF THE AGENDA

#48 SWANTON-VANDERSLUIS

RESOLVED that the agenda be approved with the following additions: Correspondence – Carman Community Pathway, John Zyla PFRA; General Business – Garbage truck, Heritage grant. CARRIED.

RECEPTION OF DELEGATIONS/PUBLIC HEARING

Community Futures Heartland Inc – Ken Reimer was present to advise Council on the workings of the organization. Mayor Mitchell thanked Mr. Reimer for attending the meeting.

RECEPTION OF PETITIONS

- None.

VARIATION BOARD

- None.

COMMUNICATIONS

Rural Municipality of Dufferin – Ruth Stege, Chief Administrative Officer, forwarding a letter requesting Council of the Town of Carman to consider servicing Lot 1; Plan 34663 in Rural Municipality of Dufferin. Council is interested in pursuing this and would like to discuss the matter further with the Dufferin Council.

Rural Municipality of Dufferin – Ruth Stege, Chief Administrative Officer, forwarding two resolutions – one dealing with fire hall plans and the other with Pembina Valley Development Corporation. Filed.

Dufferin Agricultural Society – Bea Fuller, Secretary Manager, regarding insurance for beer gardens at Fair. The Chief Administrative Officer was asked to issue the required letters.

Manitoba Food Charter – Regarding nutrition. Filed.

Carman Community Pathway – Neil Strachan, President, advising of its plans for the pathway to the soccer pitches. Filed.

John Zyla, P. Eng. PFRA – Forwarding a copy of a letter send to Manitoba Water Licensing Branch regarding the Town of Carman water supply study. Copy of letter to be given to Rural Municipality of Dufferin.

UNFINISHED BUSINESS

Boyne River Estates – Meeting with Developer was postponed until February 27, 2007 at 2:00 p.m. Tabled.

REPORTS OF COMMITTEES**Councillor Swanton**

- Active Living Centre meeting March 15th at 9:00 a.m.

Mayor Mitchell

- Fire hall building location certificate arrived today.

Chief Administrative Officer Young

- Written report.

Finance and Administration Committee

- Written report.

Work and Operation Committee

- Written report.

Community and Social Development Committee

- Written report.

#49 BOXSHALL-HIEBERT

RESOLVED the Council of the Town of Carman contributes \$3,000.00 towards Chamber of Commerce float. CARRIED.

#50 HIEBERT-SWANTON

RESOLVED the Council of the Town of Carman authorizes the purchase of three snuffers for the business section at a cost of \$147.00 each plus taxes. CARRIED.

BY-LAWS

- None.

GENERAL BUSINESS**Levies/Grants to Organizations, Joint Boards, and Commissions –**

#51 SWANTON-MCCLAIN

RESOLVED the Council of the Town of Carman agrees to include in its 2007 Financial Plan grants to the following organizations:

Active Living Centre	\$00.00	
Back Door Youth Centre	2,500.00	
Carman & District Community Hall	3,000.00	
Carman Chamber of Commerce	3,000.00	
Carman Community Pathway.....	3,000.00	
Carman Family Resource Council.....	3,000.00	
Carman Food Bank.....	5,000.00	
Carman Healthy Communities Committee.....	250.00	
Carman Municipal Heritage Advisory Committee	2,000.00	
Dufferin Agricultural Society	1,500.00	
Dufferin Historical Society.....	2,000.00	
Golden Prairie Arts Council	6,000.00	
Senior Resource Council	1,800.00	
Tempo Festival of the Arts	300.00	
TLC Centre Inc.....	5,000.00	(water line)
Boundary Trails MRI Fund	9,000.00	
Miscellaneous Sports, trips, etc.	3,000.00	
Boyne Regional Library	43,490.00	
Carman Dufferin Recreation Commission	108,095.00	(Operating)
Carman Dufferin Recreation Commission	20,000.00	(capital)
Carman Dufferin Recreation Commission	500,000.00	(Arena)
Greenwood Cemetery	7,500.00	
Memorial Hall	25,000.00	
Memorial Hall	100,000.00	(capital) CARRIED.

Councillor Vandersluis excused himself from the meeting, declaring an interest in the Carman Dufferin Fire Department.

#52 MCCLAIN-ROSE

RESOLVED the Council of the Town of Carman authorizes the following levies to the Fire Department:

Carman Dufferin Fire Department	\$139,500.00	
Carman Dufferin Fire Department Reserve.....	40,000.00	
Carman Dufferin Fire Department Capital	325,000.00	CARRIED.

Councillor Vandersluis returned to the meeting.

Brett Vanderveen Term Position –

#53 SWANTON-MCCLAIN

RESOLVED the Council of the Town of Carman authorizes the extension of Brett Vanderveen's employment term by nine months to October 31, 2007. CARRIED.

- Auditor 2007 to 2011 –**
#54 MCCLAIN-SWANTON
RESOLVED the Council of the Town of Carman authorizes the appointment of Dale F. George Chartered Accountants as auditor for the Town of Carman for the years 2007-2011. CARRIED.
- Accounts Added to Roll –**
#55 ROSE-VANDERSLUIS
RESOLVED the Council of the Town of Carman authorizes the adding of \$428.16 to the 2007 Tax Roll as added taxes. CARRIED.
- Garbage Truck –**
#56 SWANTON-MCCLAIN
RESOLVED the Council of the Town of Carman authorizes the purchase of a 2007 Freightliner garbage truck from Joe Johnson Equipment at a cost of \$109,525.00 plus taxes. CARRIED.
- Heritage Grant –**
#57 BOXSHALL-ROSE
RESOLVED the Council of the Town of Carman makes application to Manitoba Culture, Heritage and Tourism for a grant under the Designated Heritage Building Grants Program for an amount of up to \$35,000.00 for the purpose of a handicap access for Memorial Hall, and
THAT the Council recognize the full financial implications from development of the project and acknowledge that the provincial government will not be responsible for any further financial assistance other than the grant applied for and that the Council guarantee that there are adequate funds available to complete the project and to continue to operate the facility. CARRIED.
Steckley Consulting Engineers Inc – The Chief Administrative Officer was asked to send a letter to Mr. Steckley advising the Town is prepared to pay \$12,500.00 and give the company a \$2,500.00 tax receipt.

- ACCOUNTS**
#58 ROSE-HIEBERT
RESOLVED that the accounts, as approved by the Fiscal Services Committee, be paid in the following amount: \$55,628.21. CARRIED.

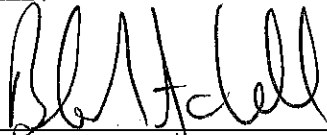
NOTICE OF MOTION

- None.

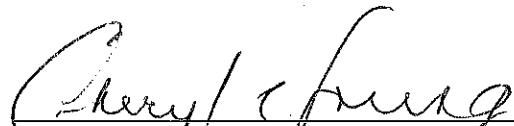
CLOSED SESSION

- None.

- ADJOURNMENT**
#59 ROSE-VANDERSLUIS
RESOLVED that the Council of the Town of Carman adjourns its regular meeting of Council at 8:50 p.m. CARRIED.



Robert J. Mitchell, Mayor



Cheryl Young, Chief Administrative Officer

REPORT TO COUNCIL

The minutes of the last meeting will reflect both the defeated resolution and the carried resolution regarding the DAS beer garden. This was outlined in the Town's procedure by-law and it states that both must be recorded.

I have been working on a listing for the Special Levy for garbage pick up. It came to light that the Assessment Branch has missed adding a couple building assessments (two homes and one detached garage) to the assessment roll. The building permits were taken out in 1999 and 2000 so it is unknown why the Assessment Branch missed these. The Town of Carman can add only two years of added assessment (2006 and 2007) and the assessments will be added on the 2008 roll.

Don Hildebrand will be requiring more medical leave for the next 12 weeks. The doctors are pleased with his progress and feel optimistic that this is making a difference. This will mean that Brett Vanderveen's term should be extended by 12-weeks.

I have contacted the Summer Games Committee to ask if they want the Town of Carman Council to write asking that the users to have the facility agreements signed. Elaine Owen will advise if she is concerned about any groups refusing to sign the documents. I just did not want to cause the organizing committee any problems by sending out the letters requesting the agreement be signed and returned.

I have completed the applications for Green Team students for the Town of Carman. The Town usually hires one student in the general labourer position, four students to work with the public works department and two students to work with the recreation department.

PFRA are updating a study on the Boyne River. They are currently waiting for the 2006 census figures that will be released in March. John advised that he has met with the Water licensing branch and has an answer regarding how the Province applies the allocations of Stephenfield Lake in the time of a drought. This study will also deal with compensation requirements regarding allocations in a drought.

I met with Jane MacDonald from GPAC regarding the work being completed and proposed at the CN Station. Jane advised that the Town could now bill GPAC for the work that has been completed for the removal of material from the basement plus the landscaping in the back yard. She said if the Town would pay \$4000 to them, they would turn around and pay the bills. Jane advised that the basement walls needs to be disinfected because there is black mould. She also advised that there is another load of garbage to be removed. She questioned whether the Town was interested in insulating the basement, however it is not a priority with GPAC. (In talking with Joe, he feels that because it is so damp that this work maybe should be left a bit longer.) The sidewalk at the CN Station needs to be completed and billed prior to July 1, 2007. They are thinking about installing weeping tile around the building and then draining it to the street. They would like to have gravel placed approximately 4 feet around the building. They are currently working at getting grants for painting the outside of the building. The back yard looks wonderful after the landscaping and it appears to be helping the building. Jane advised that they would like to fence a portion of the property so they would like to have the property pins located. She questioned whether or not the Town would want to have more area in the vicinity of the back

lane. They would also like to brick an area in the back yard and if the town should have extra sidewalk bricks they could attempt to get a grant for such a project.

Barry Driedger is now in Carman and staying at the Oxbow Inn (Room 14). He seems to be doing very well, however still cannot drive so felt he should be staying in Town and closer to medical treatment, if needed.

The meeting with Kevin Steckley and Boyne River Estates has been postponed for one week as Mr. Steckley has come down with pneumonia. The meeting has been rescheduled to 2 PM on Tuesday, February 27th.

FINANCE AND ADMINISTRATION COMMITTEE

A Finance and Administration Committee meeting was held on Tuesday, February 20, 2007 at 7:00 p.m. in the Town of Carman office. Those present at the meeting included Jane Swanton, Ron McClain, Connie Rose and Cheryl Young.

Cheryl advised that Don Hildebrand would be requiring medical leave until the end of March 2007. The committee felt that it would extend Brett Vanderveen's term until October 31, 2007 so that Brett is on staff for the busy construction season. It was hoped that by the end of this period, Don would be on the road to recovery. This will be discussed with Joe later this week.

Cheryl advised that she had spoken to Elaine Owen, Co Chair of the Summer Games committee and Elaine has asked the Town to hold off sending letters to the groups that have not signed the facility agreements. Elaine advised that the committee is in the process of negotiating and she felt confident that all would be signed in the near future.

The committee reviewed the letter from Dufferin advising they would pay half of the \$15,000 of the costs of the fire hall plans prepared by Kevin Steckley. The committee felt that it should be negotiated and ask that the \$2500 donation come off the total bill and then the balance would be paid.

The committee also reviewed the letter from the R. M. of Dufferin requesting that a lot on the town boundary in the Sunnyside Subdivision be serviced with sewer and water from the Town of Carman. The committee felt that it was different now because Dufferin is prepared to share in the tax revenues. The committee felt that it should be left to the Council to make the final decision on this matter.

The committee reviewed the list of grants requested at the Planning Day and makes the following recommendation to Council for consideration

Active Living Centre - \$0.00
Back Door Youth Centre - \$2500.00
Carman & District Community Hall - \$3,000.00
Carman Chamber of Commerce - \$3,000.00
Carman Community Pathway - \$3,000.00
Carman Family Resource Council - \$3,000.00
Carman Food Bank - \$5,000.00
Carman Health Communities Committee - \$250.00
Carman Municipal Heritage Advisory Committee - \$2,000.00
Dufferin Agricultural Society - 1,500.00
Dufferin Historical Society - \$2,000.00
Golden Prairie Arts Council - \$6,000.00
Senior Resource Council - \$1,800.00
Tempo Festival of the Arts - \$300.00
Boundary Trails MRI fund - \$9,000.00
TLC Centre Inc (waterline) - \$5,000.00

The committee reviewed the joint board and commissions and felt that the amounts should be included in the financial plan.

Carman Dufferin Fire Department - \$139,500.00 – operating

Carman Dufferin Fire Department - \$40,000.00 – reserve

FINANCE AND ADMINISTRATION COMMITTEE – Page 2


Carman Dufferin Fire Department - \$325, 000.00 – capital
Boyne Regional Library - \$43,490.00 – operating
Carman Dufferin Recreation Commission – \$108,095.00 – operating
Carman Dufferin Recreation Commission - \$20,000.00 – capital
Carman Dufferin Recreation Commission - \$500,000.00 – arena capital (in case proceeded with this year)
Greenwood Cemetery - \$7,500.00
Memorial Hall - \$25,000.00 – operating
Memorial Hall - \$100,000.00 – capital

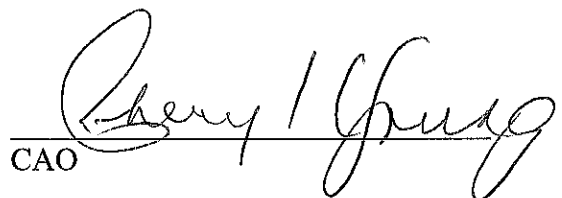
The meeting with the Boyne River Estates developer has been postponed until February 27, 2007 so the development agreement will be tabled until after that meeting. Jane and Connie are able to attend this meeting.

The committee reviewed the development plans for the residential proposal in Carman. The committee will review it closer.

The committee reviewed a Special Levy by-law for the fees to be charged for garbage and recycling collection. The committee will attempt to have the public hearing on March 22nd so that this by-law can be used in the new financial plan. The committee felt that it would proceed with the Special Levy by-law and have the notices sent out to all properties with building assessment as per the Municipal Act.

Auditor – The committee opened three bids for the Auditor work for the years 2007 to 2011. The committee will recommend the acceptance of the bid from Dale F. George CA for this period of time. The committee made this recommendation based on the fee proposed and being a taxpayer of the Town.


Chairperson


CAO

WORK AND OPERATION COMMITTEE

A Work and Operation committee meeting was held on Wednesday, February 21, 2007 at 9:00 a.m. in the Town of Carman office. Those present at the meeting included Ron McClain, Wayne Hiebert, Ed Vandersluis, Al Boxshall, Curtis Kippen and Cheryl Young.

Curtis reported that the safety inspections have been completed on all the trucks and the sweeper has been pulled in to have work completed on it.

The men are currently cutting and chipping trees on the street and back lanes.

Proposed Work – The committee discussed the proposed storm drains and it was felt that this work should be completed once the snow has melted. The committee would recommend that as much of this drain storm pipe should be installed this year.

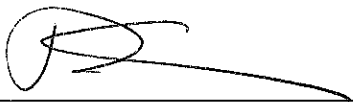
The committee discussed extending the term position of Brett Vanderveen and the committee felt that it should be extended until the end of October 2007.

Hydrant in Trailer Park – The committee discussed the need to have a hydrant installed in the old portion of the Carman Trailer Park. The committee felt that if Mr. Irwin would not give the Town of Carman the permission to install a hydrant in the old portion of the trailer park, then the Town should have a release signed by Mr. Irwin. Councillors McClain and Vandersluis advised that they would meet with Mr. Irwin to discuss obtaining permission to install the hydrant and to see if he would cover a portion of the cost.

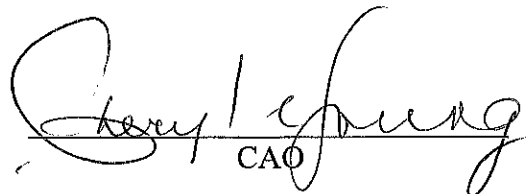
Councillor Vandersluis advised that the Minister of Water Stewardship was to give an update regarding the level of Stephenfield Reservoir. He felt that we should be contacting the department to see if this work has been completed. Councillor Vandersluis advised that if Reeve McCutcheon was setting up a meeting with Mr. Steve Topping that would suffice.

Spring clean up – The committee felt that the town would not have a spring clean up this year and only have Green Day every Friday. Cheryl was asked to advertise that trees would be picked up if people phone and register at the Town office when they have limbs to be picked up. The committee felt that it would leave the Free Day until the fall to see if it is missed.

Councillor Hiebert reported on the Pembina Valley Water Coop – Manitoba Clean Environment commission turned down the project from the sandy lands provincial Forest Aquifer project. The reasons given are: 1) Project cannot be appropriately assessed in absence of an integrated watershed plan for the Manitoba portion of the Red River Basin. 2) Withdrawal from the aquifer must be based on a watershed model that includes an average annual water budget and a safe and sustainable yield calculation. Manitoba Water Stewardship and Manitoba Conservation both supported this project. This impacts Winkler, R. M. of Rhineland, Altona and R. M. of Stanley. This could require a moratorium of no more water allotments than present usage during the summer months. Clean Environment Commission relied heavily upon information that was not in evidence at the hearings.



Chairperson


CAO

COMMUNITY AND SOCIAL DEVELOPMENT COMMITTEE

A Community and Social Development Committee meeting was held on Wednesday, February 21, 2007 at noon in the Town of Carman office. Those present at the meeting included Al Boxshall, Jane Swanton, Wayne Hiebert and Cheryl Young. Connie Rose submitted her written report for this meeting.

Carman Dufferin Recreation Commission – submitted by Connie Rose

- Training allocation grant available through ROP up to \$600.00.
- Pricing grille and roll up door for canteen and looking into heater status for pool – spent \$7000 on heater in last three years.
- User group input meeting was held on February 12.
- Planning an appreciation supper/meeting for supporters of recreation (advertisers and donations).
- Fundraising planning to host Texas Hold ‘Em poker tournament in April.
- Looking into new logo design by Toews Printing – would like business cards.
- Asked Web Markers for quote on replacing computers.
- Revised job descriptions for personnel, drafting evaluation report, working on salary scales for positions.
- Looking into benefits plan.

Dufferin Historical Society – Councillor Hiebert reported that he attended the Annual meeting of the organization and Auke Bergsma was the guest speaker. He spoke on the Dufferin Christian School. Councillor Hiebert was unable to attend the last regular meeting held last Monday.

Community Pathway – Councillor Boxshall reported that the group held their last meeting on February 13 at 4:00 starting off with a walk of the pathway. The pathway wants to complete the section of the pathway north of the Active Living Centre and landscape where the lilac hedge was. They would also like to extend the pathway to the soccer pitches. They would also like to asphalt the pathway from the museum to the tennis courts. They have received \$2,625 as the final payment from the MRTA grant. The current bank balance is \$8,068.26.

Senior Resource Committee – Councillor Swanton reported that things are going well with the committee. They are holding fitness classes. They are working on the ERIK packages, however the ambulance personnel do not seem to pick up the package and there is a problem with keeping them updated. They are looking into how to make the program work better. They are looking at having a Senior Activity evening. The first night would be invitational. They have purchased a big screen TV and the first evening will be held on March 15 with dinner and a movie. They are hosting a Senior Driving course on March 29th as a refresher course for seniors still driving. The next Active Living Centre is either March 15th at 9 AM.

There will be a health board meeting on Friday at noon to discuss the doctor’s request, the annual statement and the selling of the lot owned by the Town of Carman and R. M. of Dufferin north of the hospital.

Chamber of Commerce – Councillor Hiebert reported that he attended the last meeting. Angela Johnston has been rehired as the event coordinator for 2007.

COMMUNITY AND SOCIAL DEVELOPMENT COMMITTEE

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Youth Job Centre – a committee consisting of the Town of Carman administrator, Chamber of Commerce representative and Town councillor or the R. M. of Dufferin administrator will administer The Youth Job Manager position. The advertisement for the Manager has been placed in the paper.

Toastmasters have about 10 people attending their meetings and will meet in the Council Chambers of Memorial Hall on Thursday, February 23, 2007 at noon.

Chamber of Commerce Annual meeting will be held in the Active Living Centre on March 19th, 2007 at 5:30 p.m.

Town of Carman has committed \$3000 towards a grant for the float. The have \$12,000 for the float and have purchased a trailer for \$3,000.00.


Chairperson


CAO

CARMAN AND DUFFERIN JOINT MEETING
FEBRUARY 20, 2007

1. Memorial Hall – The two councils would like to proceed with the renovations to the Memorial Hall for the handicap access and elevator. The Town and R. M. would be looking at purchasing a debenture for \$100,000 each for this project.
2. Fire Hall – The two councils will be putting \$150,000 in the budget for the building of the fire hall. The surveyors were out yesterday and the cost of the building location certificate is \$900.00. Jack Cram will be starting on the architect plans for the fire hall by March 10th. The engineer estimate for the building is \$62.00 per sq. ft. The fire department will be involved in the plans once the basic plan is established and the department will be involved with the inside of the new building and the renovations in the old building. Chuck Termeer will be the representative from the fire department on this project. It was felt that there should be an Inventory list of equipment at the fire hall. It was suggested that there should be a Fire Commission established and they should hold a monthly meeting to review the department expenses. The committee (Chairs of both Protective Services committees, Ed and Chuck) should be looking for vehicles for the department.
3. Arena – The group feels that something needs to be done with regards to the renovations of the arena. The community needs to be involved and Carman Dufferin Recreation Commission needs to put a plan together as to what needs to be done. The community needs to be engaged. Dufferin feels it should be a community building and the funds should be raised from the community. Dufferin should be involved but not the driving force. The existing fire report should be reviewed to see if there is anything that needs to be completed immediately.
4. PVWC – CEC is against licensing the sandy lands project. CEC needs more information. Licencing Branch and Environment Branch are happy to proceed. The Water coop annual meeting will be held this Friday. Treherne project makes more sense to this area. Dufferin feels that the government must be encouraged to keep going on the Treherne project. It was decided that a joint letter should be sent to the government to get things moving. Steve Topping will come out and meet with the councils.