

CALLING THE COUNCIL TO ORDER

A regular meeting of the Council of the Town of Carman was held on Thursday, December 14, 2006, in the Council Chambers of the Memorial Hall. Mayor Robert J. Mitchell called the meeting to order at 7:30 p.m. Also present were Councillors Wayne Hiebert, Ron McClain, Connie Rose, Jane Swanton, Ed Vandersluis; Chief Administrative Officer Cheryl Young; Public Works Superintendent Joe Richardson; Media – Heather Baril, Valley Leader; Jocelyn Unrau, CKMW.

CONFIRMATION OF MINUTES AS CIRCULATED

#323 VANDERSLUIS-MCCLAIN

RESOLVED that the minutes of the regular meeting of November 23, 2006 be approved as circulated, all statutory requirements having been fulfilled. CARRIED.

ADOPTION OF THE AGENDA

#324 SWANTON-HIEBERT

RESOLVED that the agenda be approved with the following additions: Communications - Carman Community Development Corporation, Minister of Healthy Living; General Business - Stan Neufeld, Gift Certificates; Closed Session - Protective Services. CARRIED.

RECEPTION OF DELEGATIONS/PUBLIC HEARING

- None.

RECEPTION OF PETITIONS

- None.

VARIATION BOARD

- None.

COMMUNICATIONS#325 **Accent Web Design** – Marilyn Smith asking Council if it would like the Town of Carman website updated at a cost of between \$300-\$400.

VANDERSLUIS-MCCLAIN

RESOLVED the Council of the Town of Carman authorizes Accent Web Design to update the Town website at a maximum cost of \$400.00. CARRIED.

Association of Manitoba Municipalities – Tyler MacAfee advising how the Town of Carman must proceed to receive the \$4,200 deposit returned through the Manitoba Municipal Energy Program. Filed.

Carman Mennonite Church – Pastor Bob Pauls requesting Council to consider a contribution towards the Carman Food Bank in the amount of \$5,000. Tabled. Pastor Pauls will be invited to the Financial Planning meeting.

Carman and Community Active Living Centre Inc. – Clarice Gilchrist, Co-Chairperson, asking Council to consider writing a letter of support for the Centre's annual grant from the Regional Health Authority Central Manitoba Inc.

#326 SWANTON-HIEBERT

RESOLVED the Council of the Town of Carman authorizes the support of Carman Active Living Centre application for an annual grant from the Regional Health Authority Central Manitoba Inc to help defray the costs of hiring the Director for the Centre. CARRIED.

Association of Manitoba Municipalities – Joe Masi advising of the New Council Seminars that will be held throughout the province. Filed.

Royal Canadian Mounted Police – Pembina Valley Detachment – Staff Sgt. Mark LeMaistre forwarding the police report for the month of November 2006. Filed.

Pembina Valley Development Corporation – Alex Fedorchuk, President, forwarding information on the new website being launched February 2007 and asking member municipalities to support the initiative by purchasing a web page on the investment site at an annual fee of \$600. Filed.

Winnipeg Free Press – Arthur Charach inviting Council to purchase advertising in the March 24, 2007 Manitoba Town and Country issue. Filed.

Lester Communications – Paul Kuhn, Account Executive, asking Council to consider advertising in the 125th Anniversary Special being planned for the Town of Morden. Filed.

Manitoba Competitiveness Training and Trade – Joe Black, Executive Director, advising Manitoba has introduced new trade regulations and forwarding a copy of the regulation. Filed.

Town Staff – Thanking Council for Christmas hampers and Christmas gathering. Filed.

Mayor Mitchell excused himself from the meeting, declaring an interest in the Carman Community Development Corporation. Deputy Mayor Swanton assumed the chair.

Carman Community Development Corporation - Requesting the 2006 Levy for the Corporation be reduced to \$6,210.00 since the Economic Development Officer position has not been filled since March 31, 2006.

#327 MCCLAIN-HIEBERT

RESOLVED the Council of the Town of Carman authorizes the levy of \$6,210.00 to the Carman Community Development Corporation for 2006. CARRIED.

Mayor Mitchell returned to the meeting and Deputy Mayor Swanton resumed her Council seat.

Minister of Health Living – Invitation to attend meth lab training session.

#328 SWANTON-MITCHELL

RESOLVED the Council of the Town of Carman authorizes two firefighters to attend the Provincial training session for crystal meth labs. CARRIED.

UNFINISHED BUSINESS

Boyne River Estates Development Agreement – Tabled until plans are obtained.

Arcade By-law – Tabled to obtain more information.

Management Agreement –

#329 SWANTON-VANDERSLUIS

RESOLVED the Council of the Town of Carman authorizes the Mayor and Chief Administrative Officer to sign the Management Agreement for the years 2007 to 2010. CARRIED.

REPORTS OF COMMITTEES

Councillor Rose

- Senior Resource meeting today – finally had a quorum for a meeting.

Councillor Vandersluis

- Written report.

Mayor Mitchell

- Attended retirement tea for Helen Stewart.

Chief Administrative Officer Young

- Written report.

Work and Operation Committee

- Written report.

Community and Social Development Committee

- Written report.

BY-LAWS

- None.

GENERAL BUSINESS

Financial Statement –

#330 ROSE-HIEBERT

RESOLVED the Financial Statement of the Town of Carman for the month ended November 30, 2006 be approved and filed. CARRIED.

Building Permits –

#331 HIEBERT-ROSE

RESOLVED that the following building permits be approved:

<u>Roll #</u>	<u>Name</u>	<u>Legal</u>	<u>Work</u>	<u>Value</u>	
102100	Friends Community Church	3/9-3-1372	Renovations	\$35,000	CARRIED.

- Provisional Estimates –**
#332 **MCCLAIN-SWANTON**
WHEREAS Section 157 of The Municipal Act allows the adoption of an interim operating budget for the corporation for the period January 1, 2007 until such time as the annual operating budget is adopted, now THEREFORE the Council of the Town of Carman resolves as follows:
THAT the following provisional estimates be and are, hereby, adopted:
1. Operating Requirements - GENERAL

General Government Services	\$120,000.00	
Protective Services	44,000.00	
Transportation Services	140,000.00	
Environmental Health Services	50,000.00	
Health and Welfare Services	8,000.00	
Environmental Development Services	2,000.00	
Economic Development Services	5,000.00	
Recreation and Cultural Services	50,000.00	
Fiscal Services	<u>75,000.00</u>	
	\$494,000.00	
 2. Operating Requirements - UTILITY

Water Supply	\$95,000.00	
Sewage Collection and Disposal	18,000.00	
Contribution to Capital	<u>92,000.00</u>	
	\$205,000.00	CARRIED.
- Manitoba Water & Wastewater Association Conference –**
#333 **SWANTON-MCCLAIN**
RESOLVED the Council of the Town of Carman authorizes Joe Richardson and Bob Lambert to attend the Manitoba Water & Wastewater Association Conference February 18-21, 2007 in Winnipeg. CARRIED.
- Manitoba Water & Wastewater Association School –**
#334 **SWANTON-ROSE**
RESOLVED the Council of the Town of Carman authorizes Curtis Kippen and Joel Bilodeau to attend the Manitoba Water & Wastewater Association School March 1, 2007 at Red River Community College. CARRIED.
- Heartland Community Futures Development Corporation –**
#335 **ROSE-SWANTON**
RESOLVED the Council of the Town of Carman authorizes the appointment of Shawn McCutcheon to Heartland Community Futures Development Corporation for Carman and Dufferin. CARRIED.
- Stan Neufeld –**
#336 **HIEBERT-VANDERSLUIS**
RESOLVED the Council of the Town of Carman authorizes the extension of Stan Neufeld's Building Inspector contract with the Town of Carman for the months of January and February 2007 at a remuneration of \$1,250.00 per month. CARRIED.
- Gift Certificates –**
#337 **SWANTON-MCCLAIN**
RESOLVED the Council of the Town of Carman authorizes the purchase of a gift certificate at a cost of \$125.00 each for Stan Neufeld and Charles Termeer for Christmas, and FURTHER BE IT RESOLVED the cost be shared equally with the Rural Municipality of Dufferin. CARRIED.
- ACCOUNTS**
#338 **ROSE-VANDERSLUIS**
RESOLVED that the accounts, as approved by the Fiscal Services Committee, be paid in the following amount: \$156,677.75. CARRIED.
- NOTICE OF MOTION**
- None.

CLOSED SESSION

#339 ROSE-VANDERSLUIS

RESOLVED that the Council of the Town of Carman hereby goes into closed session, as per Section 16.13 of the Town's By-Law 03/1857 regulating procedure and conduct such matters be kept in confidence. CARRIED.

- Carman Dufferin Fire Department
- Association of Manitoba Municipalities Minister Meetings
- Protective Services

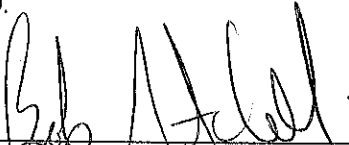
#340 VANDERSLUIS-ROSE

RESOLVED that the Council of the Town of Carman hereby reconvenes its regular meeting. CARRIED.

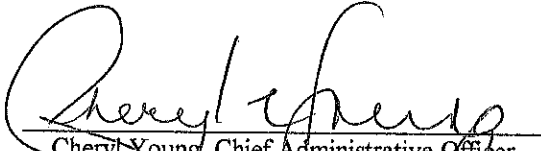
ADJOURNMENT

#341 SWANTON-ROSE

RESOLVED that the Council of the Town of Carman adjourns its regular meeting of Council at 9:30 p.m. CARRIED.



Robert J. Mitchell, Mayor



Cheryl Young, Chief Administrative Officer



MUNICIPAL COUNCIL CONFLICT OF INTEREST ACT

[Subsection 5(1)]

The Town of Carman

With reference to Correspondence, motion
(agenda item number) (number)
CCDC - levy.....
(description)

arising at a meeting of the Town of Carman, R J Mitchell.....
(name)

..... a member of council disclosed a personal
interest in the matter before Council, and requested permission to withdrawal
from the meeting.

Certificate of Designated Officer

Permission having been granted to member of Council R J Mitchell.....

..... to withdraw from the meeting, the said councillor
withdrew from the council chamber, without further participation in the matter
under discussion.

Dec 14/06.....
Date

Caryl Young.....
Signature of Designated Officer

WORK AND OPERATION COMMITTEE

A Work and Operation Committee meeting was held on Wednesday, December 13, 2006 at 8:00 a.m. in the Town of Carman office. Those present at the meeting included Ron McClain, Ed Vandersluis, Wayne Hiebert, Joe Richardson and Cheryl Young.

Mack Garbage truck has had the whole rear end changed and the repairs would be approximately \$3000. The men are using the truck again, however the brakes will be adjusted.

The grader had a cracked blade and Walinga has welded it. The men looked for parts and eventually found a replacement for just under \$10,000, but Walinga's fix was between \$1,000 and \$1500 approximately.

The men rented the Carman Concrete grader for the last snowfall and it took approximately 28 hours to complete the snow removal.

The men have snapped a coil of the roto rooter and the men will likely want this equipment replaced next year.

The committee discussed the Maple Leaf Construction bid to update the committee members on the happenings during the summer.

Joe has priced out a bucket for the loader and it would be no more than \$5000.

LaSalle Redboine Conservation District meeting – Wayne Hiebert attended the meeting on December 1st. Wayne reported that most of the work of the committee is rural issues. There is a new program called Environmental Farm Plan (EFP). Keith Wallcraft is the program coordinator and works out of the Holland office. This program is Federal/Provincial funding and caps out at 50% up to \$50,000.00 and funds five beneficial management practices. 1. Erosion control, 2. Manure storage dykes, 3. Fencing for livestock from streams and lakes, 4. Over winter watering sites not by streams and lakes, 5. Fund alternate sites. This program eliminates surface watering of animals on Stephenfield Lake and Boyne River to enhance water quality.

Carman Transfer Station – There will be planting of 2500 trees. Manitoba hydro to provide bare root trees – hybrid poplars, willows and lilacs. The area has been staked out for 500 trees at this time.

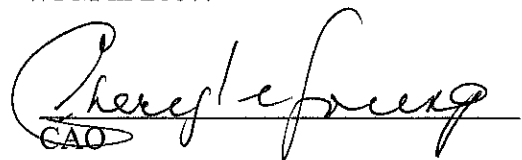
Soccer Pitch – Trees for the parking lot and perimeter will be Assiniboine Poplar and lilacs.

The CD is also doing a study the hydraulics of the Boyne River re: shoreline erosion control. They will work with the Town of Carman for proper shoreline protection.

The work will be completed on the RM drain NW 28-6-6- WPM in 2007.



Chairman


CAO

Report by Ed Vandersluis

AMM Conference

The mayor did an excellent job in reporting on the AMM Conference and I just have a couple things to add.

1. Fire Commissioner – As of right now, the Town of Carman is required to complete fire inspections. The Office of the Fire Commissioner is developing a simple form that will be forwarded soon to the Town office. Right now, we only have to provide inspections on Day Cares, Personal Care Homes, Schools and Hospitals. The OFC will assist in these inspections for two years. The Town of Carman needs to decide if it wants to expand this list to include community halls, churches, etc. and who will perform the duties and whether this should be a shared position.
2. Water Stewardship meeting – The Town of Carman was promised that the Department would measure Stephenfield Lake this winter. If there has not been any word on this in the next little while, I feel a letter should be sent.

REPORT TO COUNCIL

Cheryl Young CAO
Thursday, December 14, 2006

Ruth Stege has forwarded some information regarding the Heartland Community Futures C.D. Shawn McCutcheon attended the meeting for Carman and Dufferin. Heartland had Shawn sign all the confidentiality agreements, etc. that are required to be a Board member. Shawn feels that he would like the Town of Carman to pass a resolution appointing him as the representative for Carman and Dufferin. He is prepared to undertake this appointment until a Development Officer is hired.

I have been attempting to obtain by-laws from other municipalities regarding the operation of arcades. So far, I have only been able to obtain two by-laws. The City of Winkler's by-law is very similar to ours and is under the old *Municipal Act* and is very similar with the ages, etc. The only other municipality that has addressed this is the Town of Beausejour and they have done so through their Zoning by-law. This by-law deals only with the zones that such facilities may be located in and does not deal with ages, etc. The current *Municipal Act* does not have any provisions regarding arcades, however council could pass a separate by-law under spheres of Jurisdiction if it wants to proceed this way.

I have received word from the Municipal Finance Branch that they would like Council to revisit the by-law that was passed in 1974 dealing with the levy for waste disposal. The Department feels that a new by-law should be passed under the new *Municipal Act* for the 2007 financial plan. I will start work on this Special Levy proposal for the first meeting of council in January. The Department has changed its thinking regarding these by-laws and rather than passing the by-law using the portioned assessment with a mill rate, the Board has favored an annual amount or maximum annual amount per household. Another option would be a parcel amount (range between \$100 to \$120 per parcel). With this change of thinking, I will have the Finance and Administration Committee review this in the New Year to give some direction. I thought the entire Council might want to think about how it should proceed in the mean time.

The new computer program is working well and has not been too much of a problem to date. There are definitely a few glitches that need to be worked through, however MuniSoft is being very efficient with their service. The new copier is wonderful and we have produced our first newsletter in house! This gives the office staff additional time to put articles into the newsletter and should prove to be a benefit over the years.

I would like to take this opportunity to thank each and every member of Council for the support shown to me and the other staff of the Town of Carman. I would like to wish each of you and your families a wonderful Christmas Season and a Happy New Year. I look forward to working with you on the challenges facing us in 2007!

I will be off starting December 18th and will return to work on January 2nd. Merry Christmas!

Pembina Valley Water Cooperative Meeting

December 8, 2006

Submitted by Bob McKenzie

- Some concern re low water levels on Red
- Stephenfield levels OK – other users may have difficulty
- Public Utility Board wants to be involved in Co-op affairs – Co-op exempt – until now is a wholesaler
- May put aerator into oxbow at Stephenfield
- May install geothermal heat – Winkler has done it but are not excited by the change – will reduce humidity
- Treherne dam – a very good project – opposed by Portage and Dick Menon of Water Stewardship Board – not moving
- “Cautious optimism” re Sandilands aquifer transfer of water to Co-op
- New members on Board – give Sam a call – he would meet member at office to answer questions, etc. and he will arrange a tour of the plant nearest to us – i.e. Stephenfield.
- Annual Meeting February 16th at 8:30 in Winkler – I will attend if OK – my last meeting

COMMUNITY AND SOCIAL DEVELOPMENT

A Community and Social Development Committee meeting was held on Wednesday, December 13, 2006 at 12:00 p.m. in the Town office. Those present at the meeting included Allan Boxshall, Connie Rose, Jane Swanton, Wayne Hiebert and Cheryl Young.

Carman Dufferin Recreation Commission – Connie reported that the Recreation Commission held a meeting last evening and they have set up committees. Blake Price is the new Chairperson of the Recreation Commission. The Commission has reviewed the applications for the General Manager position and has set up interviews on December 16 and 18 with five applicants. Tara Brennan has offered to help out with the transition period and the Board has accepted this offer. The Board approved a performance bonus for the staff and the Recreation \$250 for long-term staff and \$50 for the new employees. They are going to pick up a gift for Tara and give it to her following her completion of work.

Boyne Regional Library – Jane reported that she attended the last library meeting that was held during AMM Convention. There are a couple meetings scheduled this month to deal with wages, etc. Today is the tea for Helen Stewart's retirement and there will be a presentation made by Fred Dunn on behalf of Carman and Dufferin. Jane advised that she would attend the meeting if she can. Joel Bilodeau was able to get the Town clock going again after the rain.


Community Pathway – The Town staff have been clearing the snow on the pathway. Al has changed a few boards on the bridges. Connie advised that the Recreation is waiting for a response from the pathway regarding the path to the soccer pitches. Al advised that the pathway had not completed a study on the area and if there is an alternate route. This matter will be discussed further at the Planning Meeting in January.

Carman Community Resource Council – they will be holding their meeting tomorrow and Connie will be attending for Jane.

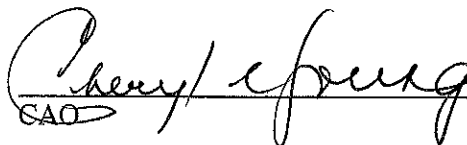
Memorial Hall and Greenwood Cemetery- Wayne and Carole Withers will be caretaking for another year and will receive 3% wage increase. The Board will be giving them \$125 gift certificates again. The Board has decided to give them a \$350 bonus. Memorial Hall – Gift certificates will be purchased for Don Skeavington and Helen Klassen. Helen will be receiving \$200 bonus and Don will receive \$550 bonus since he uses his own equipment. A 3% wage increase was also given. Cheryl Young will be doing the books for the Hall/Cemetery next year.

Carman Chamber of Commerce – The Chamber has budgeted for a new float for the parade and currently has \$9500 in the bank. The float will cost approximately \$12,000. The Chamber is looking at forming a Toastmaster's Club and now need to decide on time and place. The Chamber was happy that 150 people attended Winterpalooza and it was felt that this was an increase over Deck the Halls. The parent-child hockey game was a bust and it was just a public skate. It was a cold day and snow was needed. Carman Fair will remain at its regular slot of July 12-14, 2006. DAS feels they need to keep it the same three days to avoid loosing the Provincial cattle shows. Wonder Show would have a full midway of rides in the midway was fenced off outside of the rest of the fair. Select Shows was the previous midway. The midway would like the parade moved back to Saturday. DAS wants a 3-year contract. The Chamber questioned what is happening with the hiring of an Economic Development Officer. They were a little surprised that the RM had not given their answer for joint funding. They questioned why it is taking so long to hire someone. They felt that \$50,000 budget per year was not enough to hire a qualified person and felt that a more experienced individual other than a recent graduate was needed.

Food Bank – Jane advised that she had asked Bob Pauls to request a time slot at the Financial Budgeting meeting.



Chairperson



CAO

RHA Meeting

December 13, 2006

Submitted by Bob McKenzie

- I Dr. Kruk is now Chief of Staff at Carman. I'm told he is doing a very good job (by Dr. Denis Taillieu).
- II The Portage la Prairie Councils are pressing hard for a new Portage Hospital. Morden is pressing hard for a new Tabor Home.

As a result of Town of Carman's Council pressing for help for our elderly, Carman was mentioned at the December 13th meeting as a priority similar in need to Morden's Tabor Home. The RHA Board CEO intends to meet the Minister to press for capital spending. I hope Councils will continue their lobbying effort. Your efforts were beneficial and well received by Helmut Klassen, CEO.