

The Rural Municipality of Dufferin
POLICY & PROCEDURES MANUAL

<i>Reference</i> SIGNS POLICY	<i>Classification</i> Policy
<i>Subject</i> Installation & Maintenance	<i>Pages</i> 1
<i>Authority</i> Council	<i>Effective Date</i> September 17 th , 2013
<i>Approved</i> September 17 th , 2013 - Resolution #17	<i>Index</i> Public Works

September 17th, 2013 #17 Policy –Signs – Councillors Takvam/Dunn

BE IT RESOLVED THAT the Council of the Rural Municipality of Dufferin approve the Signs Policy as attached.

Motion Carried

The purpose of this policy is to outline Council's requirements for the undertaking of installing signs by the municipality.

PREAMBLE:

This policy operates in addition to other policies and by-laws of the municipality and the planning district.

GENERAL POLICY:

Any signs installed on private property in the RM of Dufferin are installed to inform residents and visitors.

PROCEDURE:

Requests from landowners should be made using the "Sign Request" Form, to the administration office of the RM of Dufferin.

Installation of these signs will be approved at the discretion of Council at the next earliest regular meeting of Council.

The placement and cost of signs will be determined by Schedule 'A' to this policy or by council if the existing infrastructure does not allow for the proper placement. Schedule 'A' may be amended by resolution of Council.

PAYMENT:

The landowner will be invoiced for signs requested to be installed by the landowner, at the rates fixed in this policy.

Payment is due on receipt of invoice from the municipality.

Interest will be charged, at the rate of 1.25% per month, on any balance outstanding after 30 days of the invoice date.

LEGAL LIABILITY:

The applicant shall indemnify the municipality against any claim, action or process for damage or injury which might arise during the progress of such installation of signs. The applicant may be required to sign a waiver form before the installation work is undertaken by the municipality.

Schedule 'A' to Sign Policy

"Watch for Children" Sign

Placement: On municipal right-of-way 100 yards from the driveway, installation of the signs will be completed by the RM of Dufferin public works staff.

Cost: \$200.00 for the placement of 2 signs.

Re-placement: Any signs requiring to be re-placed at the landowners' request will be replaced after full payment has been received from the landowner, installation of the signs will be completed by the RM of Dufferin public works staff.

RM of Dufferin

SIGN REQUEST

Name: _____

Legal Description: _____

Mailing Address: _____

Type of Sign Requested: _____

Purpose: _____

Date: _____ Signature of Landowner: _____

Signature of Approval: _____

The applicant shall indemnify the municipality against any claim, action or process for damage or injury which might arise during the progress of such installation of signs.