

**Petcocks on Customer Lines** – The Council had a discussion regarding the use of petcocks to keep water from freezing and whether water bills will be adjusted at the meeting held on Tuesday, April 17<sup>th</sup>. The following is the process that is to be followed.

**ACTION:** The committee discussed the use of the petcocks on water and sewer lines. The committee suggested that the following procedure should take place.

1. The water treatment plant staff will contact each property owner that is registered as having a petcock and will go to their house and shut off the petcock. They will take a water reading at this time and have the property owner sign the form when the petcock is shut off. If it is possible, the water plant staff will tie-off the petcock.

2. Once all petcocks have been disconnected a written notice will be sent to each resident that has a petcock advising that the petcocks have been shut off and will not be turned on again.

3. If a line freezes during an upcoming winter, the Town staff will thaw the line at the town's cost and the petcock will be turned on at this point by a town staff member. The extra water used during the time the petcock is on will be shared 50-50 between the property owner and the Town of Carman. This 50-50 cost sharing is only applicable if the Town of Carman staff turns on the petcock following a line freezing,

4. Any property owner that turns on the petcock on their own will be responsible for all water that goes through the water meter. There will be no adjustment and no cost sharing.

5. Any line that freezes will be considered as deeming requiring repair or replacement to avoid freezing in the future. In this case, the Town of Carman will arrange the repair or replacement of the water/sewer line and the cost of this will be the property owner's expense. If the property owner chooses not to repair or replace the line, the petcock will be turned on when the Town of Carman deems necessary and all water going through the meter will be the responsibility of the property owner and in this case, there will be no adjustment (or cost sharing) allowed to the water bill.