



Tel: 204-956-7200
Fax: 204-926-7201
Toll-free: 866-863-6601
www.bdo.ca

BDO Canada LLP
700 - 200 Graham Avenue
Winnipeg MB R3C 4L5 Canada

Ms. Judy Duthie, CMMA, Chief Financial Officer
Town of Carman
Box 160, 12-2nd Avenue SW
Carman, Manitoba
R0G 0J0

June 11, 2020
Ref Supplement to the Independent Auditor's Report

Dear Ms. Duthie

We are providing this letter in connection with our audit of the financial statements of Town of Carman for the year ended December 31, 2019. The objective of our audit was to obtain reasonable assurance whether the financial statements are free of material misstatement. This letter fulfils our responsibility under Section 190(2) of the Municipal Act to report to Council certain matters which could possibly be identified during the course of our audit. An audit it is not designed nor intended to carry out procedures on the matters specified in the Act, no procedures have been carried out in addition to those necessary to form an opinion on the financial statements. Accordingly not all relevant transactions or conditions may have been encountered during our audit and thus we cannot state the matters reported below are the only matters that would be reportable under Section 190(2) of the Municipal Act. In addition it is inappropriate to conclude that no such matters exist or that accounting procedures and systems of control employed by the Town are effective. Pursuant to Section 190(2) of the Municipal Act we report to you:

1. To the best of our knowledge, the accounting procedures and systems of control employed by the Town are adequate to preserve and protect its assets. However our financial statement audit was not designed to address all relevant controls nor have we utilised generally accepted criteria against which to evaluate the matter as would normally be required when providing an assurance as to whether the accounting procedures and systems of control were effective.
2. To the best of our knowledge, the funds of the Town have been disbursed only under authority granted by an Act of the Legislature or under authority of a resolution or by-law of the Town made under the authority of an Act of the Legislature, however our financial statement audit did not include all relevant transactions.
3. No irregularity or discrepancy in the administration of the affairs of the Town by the Council came to our attention in the course of our audit; only the following irregularities or discrepancies would come to our attention during the course of our audit: misstatements other than trivial errors; fraud; misstatements that may cause future financial statements to be materially misstated; illegal or possibly illegal acts, other than ones considered inconsequential; or significant weaknesses in internal control over financial reporting.
4. There are no other matters, that we consider necessary, to be brought to the attention of Council at this time.
5. We have no recommendations that we consider necessary or advisable regarding the proper performance of duties and the keeping of records and books of account, other than those noted in the management letter.



This communication is prepared solely for the information of management and is not intended for any other purposes. We accept no responsibility to a third party who uses this communication. We shall be pleased to discuss with you further any matters mentioned in this report at your convenience.

Yours truly

A handwritten signature in black ink, appearing to read 'J. Maccès', written in a cursive style.

Johan Maccès, CPA, CA
Partner
BDO Canada LLP
Chartered Professional Accountants