



RURAL MUNICIPALITY OF DUFFERIN
By-law No. 1921

Being a by-law of the Rural Municipality of Dufferin to provide for and authorize the remuneration of and payment of certain expenses to members of the Council of the Rural Municipality of Dufferin.

WHEREAS *The Municipal Act*, S.M. 1996, c.58 provides, in part as follows:

"124 (2) A council may by by-law set the types, rates and conditions of payments to be made to or on behalf of members of the council and council committees, other than the committee of a local urban district,

- (a) as compensation for attending to municipal business*
- (b) for expenses incurred while attending to municipal business; and*
- (c) for any other purpose relating to municipal business that the council considers appropriate."*

AND WHEREAS under subsection 81(3) of *The Income Tax Act* (Canada), a portion of an elected municipal officer's expense allowance is excluded from income;

AND WHEREAS it is deemed expedient and in the best interest of the Rural Municipality of Dufferin to provide for the payment of monthly indemnities and expenses, both accountable and non-accountable, to each member of council;

NOW THEREFORE the Council of the Rural Municipality of Dufferin enacts as follows:

1. THAT, pursuant to the provisions of Section 124(2) of the *Municipal Act*, the total annual compensation for the Reeve shall be \$16,085.88 and shall be paid as follows:
 - (a) Twelve monthly payments of \$ 898.13 for a total of \$10,777.56, paid as an indemnity subject to income tax; and
 - (b) Twelve monthly payments of \$ 442.36 for a total of \$5,308.32, paid as a non-accountable expense allowance exempt from income tax.
2. THAT, pursuant to the provisions of Section 124(2) of the *Municipal Act*, the total annual compensation for each Councillor shall be \$13,168.56 and shall be paid as follows:
 - (a) Twelve monthly payments of \$ 735.24 for a total of \$8,822.88, paid as an indemnity subject to income tax; and
 - (b) Twelve monthly payments of \$362.14 for a total of \$4,345.68, paid as a non-accountable expense allowance exempt from income tax.
3. THAT the Reeve and each Councillor shall be paid fifty cents (\$.50) per kilometer to a maximum of \$437.50 per month (\$5,250 per annum) for each kilometer actually and necessarily traveled by them in the performance of duties, work or services required with the carrying on of business affairs and the discharge of the duties and responsibilities of the municipality.
4. THAT each member of the Council of the Rural Municipality of Dufferin shall be paid \$100.00 per month to help defray the cost of technology (cell phone, internet, fax) related to the carrying on of business affairs and the discharge of the duties and responsibilities of the municipality.

5. THAT the Reeve and Councillors of the R.M. of Dufferin, if duly authorized by resolution of Council, journey beyond the limits of the municipality on the business of Council, shall be paid the following:

- (a) actual living expenses
- (b) actual traveling expenses
- (c) an indemnity as follows:

- (i) the sum of \$150.00 per day, being \$100.00 for indemnity and \$50.00 as a non-accountable allowance in accordance with Subsection 81(3) of The Income Tax Act (Canada);
- (ii) the sum of \$75.00 per half day or evening, consisting of \$50.00 for indemnity and \$25.00 as a non-accountable allowance in accordance with Subsection 81(3) of The Income Tax Act (Canada).

6. THAT the words "actual traveling expenses" when they apply to a member of the Council traveling in a private motor vehicle owned by them or operated at their expense, shall be deemed to mean fifty cents per kilometer (\$.50/km) for each kilometer, each way from their place of residence in the Rural Municipality of Dufferin, to the place or places at which the business was conducted or the meeting attended.

7. THAT expenses paid under Section 5 of this by-law shall be paid upon filing the required form, complete with receipts, with the Chief Administrative Officer of the Rural Municipality of Dufferin.

8. THAT the monthly indemnity referred to in Sections 1 and 2 of this by-law may be reduced by \$350.00 per meeting, after missing two (2) regular meetings of Council in any one calendar year.

9. THAT By-law No. 1913 is hereby rescinded.

10. THAT this by-law shall come into force after third reading.

DONE AND PASSED by the Council of the Rural Municipality of Dufferin in regular Council assembled at Carman, Manitoba on the 21st day of January, 2014.



Shawn McCutcheon, Reeve



Sharla Murray, CAO

Read a first time this 10th day of December, 2013.

Read a second time this 21st day of January, 2014.

Read a third time this 21st day of January, 2014.



RURAL MUNICIPALITY OF DUFFERIN
DELEGATION EXPENSE CLAIM FORM

NAME: _____

DATE: _____

PLACE: _____

PURPOSE: _____

\$ _____ Day Meeting (being _____ days at \$150.00) Councillors Only

\$ _____ ½ Day Meeting (being _____ ½ days at \$75.00) Councillors Only

\$ _____ Mileage (being _____ kilometers at \$.50/km)

\$ _____ Meal Allowance (receipts attached)

\$ _____ Parking (receipts attached)

\$ _____ Accommodations (receipts attached)

\$ _____ Registrations (receipts attached)

\$ _____ Transportation (taxi, etc.)

\$ _____ TOTAL

Signature