



Ben Vanderzwaag
Fire Chief
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745-0103

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Fire Fighter Application Process

You are applying for one of the most challenging and sought after public safety jobs. Although there is a possibility of long hours and strenuous physical demands, the Carman Dufferin Fire Department offers the opportunity of an exciting career with many built-in rewards.

Before any consideration can be given, the applicant must:

- Be a local resident of the Carman/Dufferin area.
- Be at least 18 years of age.
- Have never been convicted of a serious offence as deemed by the CDFD administration.
- Have a clean Drivers Abstract (some offences may be pardonable by the CDFD administration).
- Be physically capable to do the task/or duties assigned.
- Be of good moral character.
- Be able to take orders through the CDFD chain of command.

If you believe your interests and abilities are compatible with these job requirements, we invite you to carefully read the procedures and complete the attached application. Please return the completed application and required documents listed on the next page to:

Carman Dufferin Fire Department
Box 116
Carman MB R0G 0J0
Attention: Ben Vanderzwaag, Fire Chief
Phone 204-745-0103



Requirements

1. All applicants must have the following qualifications:
 - Be a local resident of the Carman-Dufferin area.
 - Be at least 18 years of age.
 - Have never been convicted of a serious offence as deemed by the CDFD administration.
 - Have a clean drivers abstract (some offences may be pardonable by the CDFD administration)
 - Be physically capable to do the task/or duties as assigned.
 - Be of good moral character.
 - Be able to take orders through the CDFD chain of command.

2. All applicants must complete a CDFD application form.

3. Copies of the following documents **MUST** accompany your completed application form. Any incomplete applications will be returned to the applicant and not considered.
 - Copy of a valid Driver's License.
 - Copy of a current Drivers Abstract (within 3 months of application date)
 - Criminal record check (within 3 months prior to application date)
 - A list of certifications, special classes, seminars, etc. pertaining to this position may be attached.

The first part of the hiring procedure is the completion and submission of the application form and all related documents.

Once the application is reviewed, the second stage is an interview with the CDFD administration.

Only successful applicants will be contacted for the second stage of the process.

The CDFD administration reserves the right to refuse anyone if the applicant is deemed unsuitable to serve as a member of the CDFD.



Application Form

Date: _____, 20__

Name: _____
(Please Print Clearly)

Address: _____

Phone Numbers: (Cell) _____
(Home) _____
(Work) _____

Date of Birth: _____

Social Insurance #: _____

Manitoba Health #: _____

Length of time living in Carman or area: _____

Driver's License Class: _____ (*Attach a clear photo copy of license and current drivers abstract*)

Education (*High School or GED equivalent – highest grade achieved*):

Education (*Post-Secondary, college or university and number of years*):

Current place of employment:

Employer contact #: _____

If less than one (1) year at current employment, previous employment:

Employer contact #: _____



References (at least two (2), include names, telephone numbers, email)
(1- personal)(1-employer)

Previous Fire Fighting or EMS experience:

Why do you wish to join the Fire Department?

What do you know about the CDFD?

% of time you are available for calls: Day _____% Night _____%

Volunteer experience, general interests, hobbies and information:

Related Skills or Experience (trade, licence, recognized certificates):

Fire Fighting can be physically and mentally demanding. Do you have any medical and/or other conditions that would prevent you from performing duties as a firefighter? If yes, please list them.



I do hereby declare that the information provided above is verified and correct. Should I be successful in my application for membership as a member of the Carman Dufferin Fire Department, I will obey and abide by the rules and regulations, standing orders, job duties, etc. of the Fire Department as contained in the Carman Dufferin Fire Department operating guidelines and policies. If I fail to comply with these rules, I understand that I will be subject to disciplinary action. I further understand that if I am accepted, I will be on probation for a period of one year, and that at any time during this probationary period I may be asked to leave the Department for conduct unacceptable to the CDFD Administration.

Signature of Applicant:

Date Signed: _____, 20_____