

**Calling the Council to Order**

A regular meeting of the Council of the Town of Carman was held on Thursday, December 14, 2017, in the Council Chambers of the Memorial Hall. Mayor Robert J. Mitchell called the meeting to order at 7:30 p.m. Also present were Councillors Brent Owen, Matt Gray, Brad Johnston, Jane Swanton, Robynn Salter, Richard Dyck; Chief Administrative Officer Cheryl Young; Public Works Superintendent Joe Richardson; Media – Emily Disefano, Valley Leader; Candace Derksen, Golden West.

**Confirmation of Minutes as Circulated**

#207 Robynn Salter – Jane Swanton

RESOLVED the minutes of the regular meeting of Thursday, November 9, 2017 be approved as circulated, all statutory requirements having been fulfilled. Carried

**Adoption of the Agenda**

#208 Brad Johnston – Brent Owen

RESOLVED the agenda be approved. Carried

**Accounts**

#209 Matt Gray – Richard Dyck

RESOLVED the accounts, as approved by the Finance and Administration Committee, be paid in the following amount: \$761,408.33. Carried

**Reception of Delegations/Public Hearings**

- None

**Unfinished Business**

- None

**By-Laws**

**By-law No. 17/2023** – Being a By-law of the Town of Carman to allow for Municipal Borrowing for Current Expenses.

#210 Jane Swanton – Brad Johnston

RESOLVED By-law No. 17/2023 be read a second time. Carried

#211 Brent Owen – Matt Gray

RESOLVED By-law No. 17/2023, being a by-law of the Town of Carman to allow for Municipal Borrowing for Current Expenses be read a third and final time, signed by the Mayor and CAO, sealed with the Corporate Seal and finally passed.

RECORDED VOTE: Bob Mitchell, Brad Johnston, Brent Owen, Richard Dyck, Robynn Salter, Jane Swanton, Matt Gray

**General Business****Financial Statement** - For the month ended November 30, 2017

#212 Richard Dyck – Jane Swanton

RESOLVED the Council of the Town of Carman accepts and files the Financial Statement for the month ended November 30, 2017. Carried

**Communications**

- None

**Reports of Committees****Protective Services Committee**

- Written report – November 14, 2017

**Executive Committee**

- Written report – November 14, 2017

**Health Centre Board Funding**

#213 Brad Johnston – Jane Swanton

RESOLVED the Council of the Town of Carman approves a payment of \$20,000.00 to Carman Community Health Centre Board to help with the cost of doctor recruitment and to help with cash flow of the health centre; and FURTHER BE IT RESOLVED the funds be charged through the Joint Tax Sharing Account. Carried

**Carman Dufferin Economic Development Committee**

- Written report – November 16, 2017

**Community Banners**

#214 Richard Dyck – Robynn Salter

RESOLVED the Council of the Town of Carman approves the purchase of Community Banners at a total cost of \$13,682.00; and FURTHER BE IT RESOLVED the cost of these banners be charged through the 2018 Joint Tax Sharing Account. Carried

**Work and Operation Committee**

- Written Report – November 21, 2017

**Equipment Operator 2**

#215 Brent Owen – Robynn Salter

RESOLVED the Council of the Town of Carman authorizes the hiring of Aaron Lewadniuk on a 4-month term as an Equipment Operator 2; and FURTHER BE IT RESOLVED his wage and benefits will be as set out in the Employee Agreement. Carried

**General Labourer – Recreation Facilities**

#216 Richard Dyck – Matt Gray

RESOLVED the Council of the Town of Carman transfers Ryan Major to the position of General Labourer Recreation Facilities; and FURTHER BE IT RESOLVED his wage and benefits will be as set out in the Employee Agreement. Carried

**Dufferin East Sewer Service Agreement**

#217 Richard Dyck – Jane Swanton

RESOLVED the Council of the Town of Carman authorizes the Mayor and CAO to sign the Dufferin East Sewer Service Agreement between the Town of Carman and RM of Dufferin. Carried

**Bill Taylor**

#218 Brad Johnston – Robynn Salter

RESOLVED the Council of the Town of Carman authorizes Bill Taylor to take his 5-weeks of annual vacation from February 26 to April 4, 2018. Carried

**Carman Dufferin Planning District**

- Written Report – November 22, 2017

**Finance and Administration Committee**

- Written report – December 5, 2017

**Robert Budd**

#219 Robynn Salter – Brent Owen

WHEREAS Robert Budd has completed his 6-month qualifying period; and WHEREAS it has been recommended that Mr. Budd be hired as a permanent full time employee; now

HEREFORE BE IT RESOLVED the Council of the Town of Carman authorizes the hiring of Robert Budd as a permanent full time employee effective December 18, 2017. Carried

**Provisional Estimates**

#220 Jane Swanton – Matt Gray

WHEREAS Section 157 of The Municipal Act allows the adoption of an interim operating budget for the corporation for the period January 1 until such time as the annual operating budget is adopted, now

THEREFORE BE IT RESOLVED the council of the Town of Carman enacts as follows:

THAT the following provisional estimates be and are hereby adopted:

|                                     |                      |
|-------------------------------------|----------------------|
| 1. Operating Requirements – General |                      |
| General Government Services         | \$150,000.00         |
| Protective Services                 | \$200,000.00         |
| Transportation Services             | \$150,000.00         |
| Environmental Services              | \$100,000.00         |
| Health and Welfare Services         | \$ 5,000.00          |
| Environmental Development           | \$ 5,000.00          |
| Economic Development                | \$100,000.00         |
| Recreation & Cultural               | \$250,000.00         |
| Fiscal Services                     | \$150,000.00         |
| Total                               | \$1,110,000.00       |
| 2. Operating Requirements – Utility |                      |
| Water Supply                        | \$150,000.00         |
| Sewage Collection & Disposal        | \$100,000.00         |
| Contribution to Capital             | \$100,000.00         |
| Total                               | \$350,000.00 Carried |

**Red River Basin Annual Conference**

#221 Brent Owen – Brad Johnston

RESOLVED the Council of the Town of Carman authorizes Mayor Mitchell to attend the Red River Basin Annual Conference to be held at the Hotel Fort Garry, Winnipeg, January 23-25, 2017; and  
FURTHER BE IT RESOLVED the registration and out of pocket expenses be paid by the Town. Carried

**Protective Services Committee**

- Written report – December 6, 2017

**Director of Public Safety**

#222 Matt Gray – Richard Dyck

RESOLVED the Council of the Town of Carman approves the creation of the position Director of Public Safety, effective January 1, 2018; and  
FURTHER BE IT RESOLVED Ben Vanderzwaag be appointed to this position as of that date. Carried

**Recreation Services Committee**

- Written report – December 12, 2017

**Carman Pool Bottle Fill Station**

#223 Brad Johnston – Richard Dyck

RESOLVED the Council of the Town of Carman accepts the bid from Spencer & Thiessen Ltd. to install the bottle fill station/drinking fountain at Carman Pool, in the amount of \$2,732.50, plus taxes. Carried

**Picnic Tables/Fire Pits**

#224 Brent Owen – Jane Swanton

RESOLVED the Council of the Town of Carman authorizes the purchase of 10 picnic tables and 6 fire pits from RW-Ivan Waldner at a cost not to exceed \$4800.00. Carried

**Pool Supervisor**

#225 Robynn Salter – Matt Gray

RESOLVED the Council of the Town of Carman authorizes the hiring of Cassie Wiebe as the Carman Pool Supervisor for the 2018 Season; and  
FURTHER BE IT RESOLVED the salary and benefits shall be as set out in the Employee Agreement. Carried

**Day Camp Supervisor**

#226 Jane Swanton – Brent Owen

RESOLVED the Council of the Town of Carman authorizes the hiring of Caitlyn Huggan as the Day Camp Supervisor for 2018; and  
FURTHER BE IT RESOLVED the salary and benefits shall be as set out in the Employee Agreement. Carried

**Recreation Connections Manitoba 22nd Annual Provincial Conference**

#227 Robynn Salter – Brad Johnston

RESOLVED the Council of the Town of Carman authorizes Renae Wolfe and Sheena Nakonechny be allowed to attend the Recreation Connections Manitoba 22nd Annual Provincial Recreation Conference to be held on February 28 to March 2, 2017 in Winnipeg; and

FURTHER BE IT RESOLVED the registration and out of pocket expenses be paid by the Town of Carman. Carried

**Ice Edger**

#228 Richard Dyck – Brad Johnston

RESOLVED the Council of the Town of Carman authorizes the purchase of an Ice edger from ICE at a cost of \$5876.00; and

FURTHER BE IT RESOLVED this expenditure be included in the 2018 capital budget. Carried

**Dressing Room Doors**

#229 Robynn Salter – Jane Swanton

RESOLVED the Council of the Town of Carman accepts the bid of Summers Unlimited to upgrade the dressing room doors in the Carman Arena at a contract cost of \$10,065.60, plus taxes; and

FURTHER BE IT RESOLVED this expenditure be included in the 2018 capital budget. Carried

**Community Hall Chairs**

#230 Brent Owen – Robynn Salter

RESOLVED the Council of the Town of Carman accepts the quote of Omer’s Upholstery at a cost of \$28.00 per seat, plus \$12.00 per seat if the foam needs to be replaced, plus taxes. Carried

**Executive Committee**

- Written report – December 12, 2017

**Community and Social Development Committee**

- Written report

**Chief Administrative Officer Young**

- Written report

**Superintendent Richardson**

- Written report

**Notice of Motion**

- None

**Closed Session**

- None

**Adjournment**

#231 Robynn Salter

RESOLVED the Council of the Town of Carman adjourns its regular meeting of Council at 7:52 p.m. Carried

Robert J. Mitchell, Mayor

Cheryl Young, Chief Administrative Officer