

Calling the Council to Order

A regular meeting of the Council of the Town of Carman was held on Thursday, December 12, 2017, in the Council Chambers of the Memorial Hall. Mayor Robert J. Mitchell called the meeting to order at 7:30 p.m. Also present were Councillors Brent Owen, Matt Gray, Brad Johnston, Jane Swanton, Robynn Salter, Richard Dyck; Chief Administrative Officer Cheryl Young; Public Works Superintendent Joe Richardson; Media – Emily Diefano, Valley Leader; Candace Derksen, Golden West.

Confirmation of Minutes as Circulated

- #1 Jane Swanton – Richard Dyck
RESOLVED the minutes of the regular meeting of Thursday, December 8, 2016, be approved as circulated, all statutory requirements having been fulfilled. Carried

Adoption of the Agenda

- #2 Brent Owen – Brad Johnston
RESOLVED the agenda be approved. Carried

Accounts

- #3 Matt Gray – Robynn Salter
RESOLVED the accounts, as approved by the Finance and Administration Committee, be paid in the following amount: \$428,612.10. Carried

Reception of Delegations/Public Hearings

- None

Unfinished Business

- None

By-Laws

By-Law No. 16/2015 – Being a by-law of the Town of Carman to allow for Municipal Borrowing for current expenses.

- #4 Robynn Salter – Matt Gray
RESOLVED By-law No. 16/2015 be read a second time. Carried

- #5 Brent Owen – Brad Johnston
RESOLVED By-law No. 16/2015, being a by-law of the Town of Carman to allow for Municipal Borrowing for current expenses, be read a third and final time, signed by the Mayor and CAO, sealed with the corporate seal and finally passed. Carried

By-Law No. 17/2017 – Being a by-law of the Town of Carman to establish sewer and water rates including a pass through rate increase from PVWC.

- #6 Jane Swanton – Richard Dyck
RESOLVED By-law No. 17/2017, being a by-law of the Town of Carman to establish sewer and water rates, including a pass through rate increase from Pembina Valley Water Corporation, be read a first time. Carried

By-Law No. 17/2018 – Being a by-law of the Town of Carman to establish a reserve fund for the expansion of Boyne Regional Library.

#7 Jane Swanton – Matt Gray

RESOLVED By-law No. 17/2018, being a by-law of the Town of Carman to establish a reserve fund for the expansion of Boyne Regional Library, be read a first time. Carried

General Business

Tax Sale

#8 Brad Johnston – Richard Dyck

RESOLVED the Council of the Town of Carman, pursuant to Subsection 365(2) of The Municipal Act, designates 2016 as the year for Tax Sale. Carried

Board of Revision

#9 Brent Owen – Jane Swanton

RESOLVED the Council of the Town of Carman appoints the members of Council to sit as the Board of Revision, and

FURTHER BE IT RESOLVED the Mayor is appointed as Presiding Officer and the CAO is appointed as Secretary of the Board. Carried

Communications

- None

Reports of Committees

Executive Committee

- Written report – December 6, 2016

Protective Services Committee

- Written report – December 13, 2016

Capital Expenditures

#10 Matt Gray – Richard Dyck

RESOLVED the Council of the Town of Carman authorizes Carman Dufferin Fire Department to proceed with the purchase of the following capital expenditures even though the expenditures will cause the capital purchases to exceed the budgeted amount – I-pad and reporting program - \$2500; Portable water tank - \$1500; Pump repairs to Pumper 202 - \$11,000.00; Public Education Coordinator - \$1980.00 (for extra hours). Carried

Safe Communities/Public Education/Health & Safety Coordinator

#11 Jane Swanton- Brad Johnston

RESOLVED the Council of the Town of Carman authorizes the advertising of a full time position for Safe Communities/CDFD Public Education/Carman Dufferin Health & Safety Coordinator. Carried

Tanker

#12 Matt Gray – Richard Dyck

RESOLVED the Council of the Town of Carman authorizes Carman Dufferin Fire Department to advertise the existing tanker for sale and any money realized from this sale will be used to offset the purchase of a tanker for the department; and

FURTHER BE IT RESOLVED the said Fire Department is authorized to start the tendering/purchase procedure to have this tanker replaced in 2017, to a net cost to the department not to exceed \$120,000.00. Carried

2017 Municipal Emergency Plan

#13 Robynn Salter – Brent Owen

WHEREAS the Emergency Management Team has updated and presented the 2017 Emergency Plan to the Protective Services Committee; now

THEREFORE BE IT RESOLVED the Council of the Town of Carman approves and adopts the 2017 Emergency Plan, as presented; and

FURTHER BE IT RESOLVED this Emergency Plan be forwarded to Manitoba Emergency Measures Organization. Carried

Carman Dufferin Planning District

- Written report – December 19, 2016

Work and Operation Committee

- Written report – December 20, 2016

Community and Social Development Committee

- Written report – December 20 and January 10, 2017

Recreation Services Committee

- Written report – December 21, 2016

Finance and Administration Committee

- Written report – January 10, 2017

Dutch Elm Disease Agreement

#14 Robynn Salter – Jane Swanton

RESOLVED the Council of the Town of Carman authorizes the Mayor and CAO to sign the Community Forest Grant Agreement between the Province of Manitoba and the Town of Carman. Carried

Sewer Insurance Claim

#15 Brad Johnston – Matt Gray

RESOLVED the Council of the Town of Carman authorizes the payment of \$500.00 to Shannon and Verna Clemis to cover their deductible for their insurance claim for sewer back up in June 2016. Carried

Provisional Estimates

#16 Brent Owen – Jane Swanton

WHEREAS Section 157 of The Municipal Act allows the adoption of an interim operating budget for the corporation for the period January 1 until such time as the annual operating budget is adopted, now

THEREFORE BE IT RESOLVED the council of the Town of Carman enacts as follows: THAT the following provisional estimates be and are hereby adopted:

1. Operating Requirements – General

General Government Services	\$150,000.00
Protective Services	\$200,000.00
Transportation Services	\$150,000.00
Environmental Services	\$100,000.00
Health and Welfare Services	\$ 5,000.00
Environmental Development	\$ 5,000.00
Economic Development	\$100,000.00
Recreation & Cultural	\$250,000.00

Fiscal Services	<u>\$150,000.00</u>
Total	\$1,110,000.00

2. Operating Requirements – Utility

Water Supply	\$150,000.00
Sewage Collection & Disposal	\$100,000.00
Contribution to Capital	<u>\$100,000.00</u>
Total	\$350,000.00 Carried

Water Rights License

#17 Brad Johnston – Matt Grray
 RESOLVED the Mayor and CAO are authorized to sign the License to Use Water for Municipal Purposes license with Manitoba Sustainable Development. Carried

Community Safety Services Officer

#18 Richard Dyck – Brent Owen
 RESOLVED the Council of the Town of Carman authorizes the hiring of Katie McKinnon as the Community Safety Services Officer, effective January 23, 2017. Carried

Employee Agreement

#19 Jane Swanton – Matt Gray
 RESOLVED the Council of the Town of Carman authorizes the adding of the position of Community Safety Services Officer to the Employee Agreement. Carried

PV & LaSalle Redboine Conservation Districts

#20 Robynn Salter – Brad Johnston
 RESOLVED the Council of the Town of Carman authorizes Councillor Swanton to attend the Water Education Event to be held on Friday, January 20, 2017 at Miami Community Centre Hall. Carried

Manitoba Infrastructure

#21 Brad Johnston – Richard Dyck
 WHEREAS Manitoba Infrastructure and the Town of Carman developed a Functional Design in 2001 for Highway #13 through Carman, and
 WHEREAS Manitoba Infrastructure is prepared to move forward with this design for the said road; now

THEREFORE BE IT RESOLVED the Town of Carman accepts and approves, in principle subject to clarification on details as per attached, the Province of Manitoba Infrastructure department to move forward with upgrades and improvements to Highway #13 (Main Street) using the 2001 Functional Design; and

FURTHER BE IT RESOVED the Council of the Town of Carman accepts the funding formula provided by Manitoba Infrastructure and attached to these minutes as Schedule “A” (Phase 1):

Sidewalks	100%
Street Lighting	100%
Storm Drainage	100%
Outside Curb & Gutter	100%

Carried

Chief Administrative Officer Young

- Written report

Superintendent Richardson

- Written report

Notice of Motion

- None

Closed Session

- None

Adjournment

#22

Robynn Salter

RESOLVED the Council of the Town of Carman adjourns its regular meeting of Council at 7:47 p.m. Carried

Robert J. Mitchell, Mayor

Cheryl Young, Chief Administrative Officer