

CALLING THE COUNCIL TO ORDER

A regular meeting of the Council of the Town of Carman was held on Thursday, July 14, 2016, in the Council Chambers of the Memorial Hall. Mayor Robert J. Mitchell called the meeting to order at 7:30 a.m. Also present were Councillors Brad Johnston, Brent Owen, Jane Swanton, Robynn Salter; Richard Dyck, Chief Administrative Officer Cheryl Young; Public Works Superintendent Joe Richardson; Candace Derksen, Golden West.

CONFIRMATION OF MINUTES AS CIRCULATED

- #122 Jane Swanton – Robynn Salter
RESOLVED the minutes of the regular meeting of Thursday, June 9, 2016, be approved as circulated, all statutory requirements having been fulfilled. Carried

ADOPTION OF THE AGENDA

- #123 Brent Owen – Brad Johnston
RESOLVED the agenda be approved. Carried

ACCOUNTS

- #124 Richard Dyck – Jane Swanton
RESOLVED the accounts, as approved by the Finance and Administration Committee, be paid in the following amount: \$454,332.86. Carried

RECEPTION OF DELGATIONS/PUBLIC HEARINGS

- None

UNFINISHED BUSINESS

- None

BY-LAWS

- None

GENERAL BUSINESS

- #125 **Financial Statement** - For the month ended June 30, 2016
Richard Dyck – Brent Owen
RESOLVED the Financial Statement for the month ended June 30, 2016 be accepted and filed. Carried

COMMUNICATIONS

- None

REPORTS OF COMMITTEES**Work and Operation Committee**

- Written report – June 21, 2016

LCL Construction Ltd.

- #126 Robynn Salter – Brad Johnston
RESOLVED the Council of the Town of Carman authorizes the Mayor and CAO to sign an agreement with LCL Construction Ltd. for the use of 10 feet of public boulevard located along 2nd Avenue NW. Carried

Community and Social Development Committee

- Written report – June 21 and July 12, 2016

Finance and Administration Committee

- Written report – July 12, 2016

150th Canada Celebration Tulips

- #127 Jane Swanton – Brent Owen
RESOLVED the Council of the Town of Carman authorizes the purchase of 500 150th Canadian Celebration tulips from Carman Home Hardware at a cost of \$45.00 per 100 bulbs. Carried

Municipal Tendering & Procurement Policy

- #128 Richard Dyck – Brad Johnston

RESOLVED the Council of the Town of Carman adopts the 2016 Municipal Tendering and Procurement Policy. Carried

Code of Conduct for Council Members

#129 Brent Owen – Jane Swanton

RESOLVED the Council of the Town of Carman adopts the 2016 Code of Conduct for Council Members. Carried

Shaun Hoepfner

#130 Brad Johnston – Jane Swanton

WHEREAS Shaun Hoepfner has completed his 6-month qualifying period, and WHEREAS it has been recommended that Mr. Hoepfner be hired as a permanent full time employee, now THEREFORE BE IT RESOLVED Shaun Hoepfner be hired as a permanent full time employee effective July 18, 2016. Carried

Jerry Hallett

#131 Robynn Salter – Brent Owen

RESOLVED the Council of the Town of Carman extends Jerry Hallett's qualifying period by three months to October 9, 2016. Carried

Secretary Treasurer (CDPD) Job Description

#132 Brad Johnston – Richard Dyck

RESOLVED the Council of the Town of Carman approves the Job Description, dated June 29, 2016, for the position Secretary-Treasurer (CDPD). Carried

Economic Development Officer Job Description

#133 Richard Dyck – Brent Owen

RESOLVED the Council of the Town of Carman approves the Job Description, dated June 30, 2016, for the position Economic Development Officer. Carried

Economic Development Committee

- Written report – June 30, 2016

Chief Administrative Officer Young

- Written report

Server for Municipal Accounting System

#134 Richard Dyck – Robynn Salter

WHEREAS the Town of Carman and RM of Dufferin use a common server for the operation of the Municipal Accounting System, and

WHEREAS the current server is causing issues and requires replacement, now

THEREFORE BE IT RESOLVED the Council of the Town of Carman authorizes the purchase of a server through Webmarkers at a cost of \$8,890.83, including taxes; plus the installation and set up to be charged out at an hourly rate of \$99.00; and

FURTHER BE IT RESOLVED this cost be shared equally with the RM of Dufferin. Carried

Superintendent Richardson

- Written Report

NOTICE OF MOTION

- None

CLOSED SESSION

- None

ADJOURNMENT

#135 Richard Dyck

RESOLVED the Council of the Town of Carman adjourns its regular meeting of Council at 7:40 a.m.

Robert J. Mitchell, Mayor

Cheryl Young, Chief Administrative Officer