

**CALLING THE COUNCIL TO ORDER**

A regular meeting of the Council of the Town of Carman was held on Thursday, March 10, 2016, in the Council Chambers of the Memorial Hall. Mayor Robert J. Mitchell called the meeting to order at 7:30 p.m. Also present were Councillors Matt Gray, Brad Johnston, Jane Swanton, Robynn Salter, Richard Dyck; Chief Administrative Officer Cheryl Young; Public Works Superintendent Joe Richardson Candace Derksen, Golden West.

**CONFIRMATION OF MINUTES AS CIRCULATED**

# 34 Jane Swanton – Robynn Salter

RESOLVED the minutes of the regular meeting of Thursday, February 11, 2016, be approved as circulated, all statutory requirements having been fulfilled. Carried

**ADOPTION OF THE AGENDA**

#35 Brad Johnston – Matt Gray

RESOLVED the agenda be approved with the following addition: General Business – Nutrient Reduction Workshop. Carried

**ACCOUNTS**

#36 Richard Dyck – Jane Swanton

RESOLVED the accounts, as approved by the Finance and Administration Committee, be paid in the following amount: \$694,168.45. Carried

**RECEPTION OF DELGATIONS/PUBLIC HEARINGS****Presentation of 2016 Financial Plan – 7:30 p.m.**

#37 Jane Swanton – Robynn Salter

WHEREAS Section 162(1) of The Municipal Act requires Council to adopt a Financial Plan for each year consisting of an operating budget, a capital budget, and an estimate of operating revenue and expenditures for the following fiscal year and a 5-year capital program, and  
WHEREAS the aforementioned budgets and programs have been completed and presented to the public at a public meeting held on Thursday, March 10, 2016, and  
WHEREAS the Council of the Town of Carman is of the opinion such budgets and programs are fair and in the best interests of the Town of Carman, now  
THEREFORE BE IT RESOLVED the Council of the Town of Carman approves the Financial Plan for the year 2016. Carried

**UNFINISHED BUSINESS**

- None

**BY-LAWS**

**By-Law No. 16/2009** – Being a by-law of the Town of Carman providing for the adoption of the estimates and setting out the rates of levies for the year AD 2016.

#38 Brad Johnston – Richard Dyck

RESOLVED By-law No. 16/2009, being a by-law of the Town of Carman providing for the adoption of estimates and setting out the rates of levies for the year AD 2016, be read a first time. Carried  
Further readings of the Financial Plan will be held at a Special Meeting of Council once the School Levies have been received.

**By-law No. 16/2010** – Being a by-law of the Town of Carman to amend By-law No. 15/2008 authorizing the expenditure and borrowing of money for the completion of the Renovation to Memorial Hall.

#39 Matt Gray – Richard Dyck

RESOLVED By-law No. 16/2010, being a by-law of the Town of Carman to amend By-law No. 15/2008 authorizing the expenditure and borrowing of money for the Renovation to Memorial Hall, be read a first time. Carried

**By-law No. 16/2011** – Being a by-law of the Town of Carman for the purpose of establishing a tax sale manager position, and defining duties, responsibilities, and powers of the said position.

#40 Jane Swanton – Richard Dyck

RESOLVED By-law No. 16/2011, being a by-law of the Town of Carman for the purpose of establishing a tax sale manager position, and defining duties, responsibilities, and powers of the said position, be read a first time. Carried

### **GENERAL BUSINESS**

**Financial Statement** - For the month ended February 29, 2016

#41 Robynn Salter – Brad Johnston

RESOLVED the Financial Statement for the month ended February 29, 2016 be accepted and filed. Carried

### **Nutrient Reduction Workshop**

#42 Richard Dyck – Matt Gray

RESOLVED the Council of the Town of Carman authorizes Mayor Bob Mitchell and Councillor Brad Johnston to attend the Nutrient Reduction Workshop to be held at the Fort Gary Hotel, March 17, 2016, and FURTHER BE IT RESOLVED the registration and out-of-pocket expenses be paid by the Town of Carman. Carried

#43 Jane Swanton – Matt Gray

RESOLVED the Council of the Town of Carman authorizes Joe Richardson to attend the Nutrient Reduction Workshop to be held at the Fort Garry Hotel, March 17, 2016. Carried

### **COMMUNICATIONS**

- None

### **REPORTS OF COMMITTEES**

#### **Work and Operation Committee**

- Written report – February 23, 2016

#### **MTS Agreement**

#44 Robynn Salter – Brad Johnston

RESOLVED the Mayor and CAO are authorized to sign the MTS Amending Agreement with MTS for the equipment located on the Town of Carman water tower. Carried

#### **2016 Municipal Officials Seminar and MTCML Trade Show**

#45 Richard Dyck – Jane Swanton

RESOLVED the Council of the Town of Carman authorizes any member of Council and Superintendent Richardson and Town Foreman Kippen to attend the 2016 Municipal Officials Seminar and MTCML Trade Show to be held in Brandon on April 13 and 14, 2016. Carried

#### **Boyne Valley Water Initiative Board**

#46 Brad Johnston – Robynn Salter

RESOLVED the Council of the Town of Carman appoints Councillor Richard Dyck as the Council Representative on the Boyne Valley Water Initiative Board. Carried

#### **Pembina Valley Central Plains Tourism**

#47 Jane Swanton – Matt Gray

RESOLVED the Council of the Town of Carman appoints Tyler King as its representative on the Pembina Valley Central Plains Tourism Board for the term 2016-2017. Carried

#### **Canadian Blood Services**

#48 Robynn Salter – Richard Dyck

RESOLVED the Council of the Town of Carman hosts the Blood Donor Clinic to be held in Carman on November 4, 2016. Carried

#### **Community & Regional Planning Branch**

#49 Brad Johnston – Robynn Salter

RESOLVED the Council of the Town of Carman approves the subdivision of Lot 8; Plan 57270 – Boyne River Sports (File No. 4409-16-7497). Carried

#### **Finance and Administration Committee**

- Written report – March 1, 2016

**TAXervice**

#50 Robynn Salter – Matt Gray  
BE IT RESOLVED THAT pursuant to By-Law No. 16/2011 of the Town of Carman, TAXervice Inc. be appointed to manage property tax arrears recovery for the Town of Carman, and  
FURTHER BE IT RESOLVED THAT pursuant to By-Law No. 16/2011 of the Town of Carman, Donna Zinkiew, General Manager of TAXervice Inc., be appointed Tax Sale Manager for the Town of Carman.  
Carried

**Debenture Financing**

#51 Brad Johnston –Matt Gray  
RESOLVED the Council of the Town of Carman accepts the proposal from TD Canada Trust of 2.90% financing for the Memorial Hall debenture. Carried

**Community and Social Development Committee**

- Written report – February 23 and March 1, 2016

**Protective Services Committee**

- Written report – March 7, 2016

**Chief Administrative Officer Young**

- Written report

**Riverbank Cleanup**

#52 Jane Swanton – Richard Dyck  
RESOLVED the Council of the Town of Carman authorizes to cover the expenses of the crew cleaning up the riverbank to a total cost of \$1,000.00. Carried

**Economic Development Officer King**

- Written report

**NOTICE OF MOTION**

- None

**CLOSED SESSION**

- None

**ADJOURNMENT**

#53 Jane Swanton  
RESOLVED the Council of the Town of Carman adjourns its regular meeting of Council at 7:53 p.m.  
Carried

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Robert J. Mitchell, Mayor

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Cheryl Young, Chief Administrative Officer