

CALLING THE COUNCIL TO ORDER

A regular meeting of the Council of the Town of Carman was held on Thursday, February 14, 2013, in the Council Chambers of the Memorial Hall. Mayor Robert J. Mitchell called the meeting to order at 7:30 p.m. Also present were Councillors Matt Gray, Brad Johnston, Brent Owen, Georges Picton, Connie Rose, Jane Swanton; Chief Administrative Officer Cheryl Young; Chief Financial Officer Judy Duthie; Economic Development Officer Tyler King; Public Works Superintendent Joe Richardson; Tara Funke-Friesen, CKMW. Delegation - Harold Kenyon, Muriel Derksen

CONFIRMATION OF MINUTES AS CIRCULATED

- #14 Brad Johnston – Connie Rose
RESOLVED that the minutes of the planning meeting of January 10, 2013, the regular meeting of January 10, 2013 and the special meeting of February 5, 2013 be approved as circulated, all statutory requirements having been fulfilled. Carried

ADOPTION OF THE AGENDA

- #15 Brent Owen – Matt Gray
RESOLVED that the agenda be approved with the following additions: By-law No. 13/1978 – being a by-law to designate The Boyne School; Closed – Personnel. Carried

ACCOUNTS

- #16 Jane Swanton – Georges Picton
RESOLVED the accounts, as approved by the Finance and Administration Committee, be paid in the following amount: \$305,530.86. Carried

RECEPTION OF DELEGATIONS

Habitat for Humanity Carman-Dufferin Chapter – 7:30 p.m. - Harold Kenyon and Muriel Derksen attended the meeting and presented the Habitat for Humanity Carman Dufferin Chapter business plan and informed Council on the program and the working and plans of the local chapter. Mayor Mitchell thanked the delegation for attending the meeting.

UNFINISHED BUSINESS

- None

BY-LAWS

- #17 By-Law No. 13/1977 – Being a by-law of the Town of Carman providing for the adoption of the estimates and setting out rates of levies for the year 2013.
Matt Gray – Connie Rose
RESOLVED By-Law No. 13/1977, being a by-law of the Town of Carman to set rates and levies for the year 2013, be read a first time. Carried

- #18 By-Law No. 13/1978 – Being a by-law of the Town of Carman to designate The Boyne School as a Municipal Heritage Site.
Brad Johnston – Jane Swanton
RESOLVED By-Law No. 13/1978, being a by-law of the Town of Carman to designate The Boyne School as a Municipal Heritage Site be read a first time. Carried

GENERAL BUSINESS

- None

COMMUNICATIONS

- None

RECEPTION OF DELEGATIONS/PUBLIC HEARING

- None

VARIATION BOARD

- None

REPORTS OF COMMITTEES

Executive Committee

- Written report – January 15, 2013
2013 Grants and Levies to Organizations –

#19

Georges Picton – Brent Owen

RESOLVED the Council of the Town of Carman approves the following grants and levies to the following organizations for the year 2013 – Carman Palliative Care - \$5,000, Golden Prairie Arts Council - \$13,325.00, Carman Family Resource Council - \$3,500, Boyne Regional Library - \$53,344.17 (operating), \$1,000 (roof), Carman Dufferin Recreation Commission - \$166,800.00 (operating), \$20,500.00 (capital), Pembina Valley Humane Society - \$1,000.00, Carman Dufferin Airport Commission - \$1,000.00 (capital), \$4,000 (operating), \$3,500.00 (loan), \$500.00 (runway loan), Safe Communities - \$1,991.35, Carman Senior Resource Centre \$1,950.00, Carman Dufferin Municipal Heritage Committee \$1,500.00, Carman Community Pathway to Active Living \$1,500.00, Dufferin Historical Society \$4,000.00, Friendship Group \$450.00, The Back Door \$1,500.00, DAS Sponsorship \$1,000.00, Memorial Hall \$23,690.00 (operating) \$400,000.00 (capital), Greenwood Cemetery \$14,420.00, Carman Dufferin Fire Department (\$89,805.00 (operating/capital), St. Claude Emergency Responders \$1,500.00, Emergency Coordinator \$5,600.00, Economic Development Office \$68,152.00, Tempo Festival of the Arts \$300.00, Roseisle Community Recreation Group \$2,000.00, Carman Community Hall \$5,500.00, Carman Chamber of Commerce \$1,500.00, Carman Dufferin Planning District \$40,000.00. Carried

Work and Operation Committee

- Written report – January 22, 2013
Municipal Tendering & Procurement Policy –

#20

Georges Picton – Matt Gray

RESOLVED the Council of the Town of Carman adopts the Municipal Tendering & Procurement Policy. Carried

Manitoba Good Roads Association –

#21

Matt Gray – Jane Swanton

RESOLVED the Council of the Town of Carman approves the payment of the 2013 membership, in the amount of \$150.00, to Manitoba Good Roads Association. Carried

Truck –

#22

Brent Owen – Georges Picton

RESOLVED the Council of the Town of Carman approves the purchase of a 2013 ½-ton truck from Carman Ford at a cost of \$30,221.00, plus taxes, and

FURTHER BE IT RESOLVED the 2003 F-150 truck be traded in on this vehicle for \$2,500.00. Carried

Community and Social Development Committee

- Written report – January 22, 2013
Finance and Administration Committee
Written report – February 7, 2013

Kennel Permit –

#23

Brad Johnston – Connie Rose

RESOLVED the Council of the Town of Carman approves Kennel Permit #1/2013, applied for by Brian and Andrea Heembrock. Carried

- Transfer to General Reserve
- #24 Matt Gray – Brent Owen
RESOLVED the Council of the Town of Carman authorizes transferring of \$148,000.00 of 2012 Surplus to the General Reserve, and
FURTHER BE IT RESOLVED \$10,780.25 be allocated to CDRC Campground project and the balance, \$137,219.25, to be allocated to future capital projects of the Town of Carman. Carried
2012 Financial Statement –
- #25 Georges Picton – Jane Swanton
RESOLVED the Council of the Town of Carman approves the financial statement for the year ended December 31, 2012. Carried
Accutech Engineering Inc. –
- #26 Brent Owen – Connie Rose
RESOLVED the Council of the Town of Carman approves hiring Accutech Engineering Inc. to complete the engineering for the renovation of Memorial Hall, at a cost of \$92,600, plus GST. Carried
Mayors, Reeves and CAO Meeting –
- #27 Matt Gray – Brad Johnston
RESOLVED the Council of the Town of Carman approves Mayor Mitchell and CAO to attend the 2013 Mayors, Reeves & CAO's meeting to be held on March 19 in Crystal City. Carried
Boyne River Sports Subdivision –
- #28 Jane Swanton – Connie Rose
RESOLVED the Council of the Town of Carman approves the Plan of Subdivision, applied for by Boyne River Sports Inc. for Lots 1 & 2; Block 43; Plan 112, (file no. 4409-13-7084). Carried
Tax Certificates –
- #29 Jane Swanton – Connie Rose
RESOLVED the Council of the Town of Carman sets the cost of issuing a tax certificate at \$25.00, effective immediately. Carried
Residential Development –
- #30 Brad Johnston – Matt Gray
RESOLVED the Council of the Town of Carman authorizes the Mayor and CAO to draft a Development Agreement with the Froese/Vanderveen Development group. Carried
Protective Services Committee
- Written report – February 12, 2013
Emergency Coordinator
- #31 Georges Picton – Connie Rose
RESOLVED the Council of the Town of Carman authorizes the Mayor and CAO to sign the Agreement with Bill Boskwick to provide Emergency Coordinator services to the Town of Carman and RM of Dufferin. Carried
Chief Administrative Officer Young
- Written report
Economic Development Officer King
- Written report
- Manitoba Horticultural Conference will be held in Carman in January 30 to February 1, 2014.
- Manitoba Net-Set hosted a Chamber luncheon to show what they have to offer for internet and phone service. They gave a \$250 donation to The Back Door.

NOTICE OF MOTION

- None
- #32 Bob Mitchell – Connie Rose
RESOLVED that the Council of the Town of Carman hereby goes into closed session, as per Section 16.13 of the Town's By-Law 11/1968 regulating procedure and conduct such matters be kept in confidence. Carried

CLOSED SESSION

- Building Inspector
- Sharpe & Company Chartered Accountant Ltd.
- Personnel
- Residential Agreement

#33 Georges Picton – Jane Swanton

RESOLVED that the Council of the Town of Carman hereby reconvenes its regular meeting. Carried

Auditor Services –

#34 Connie Rose – Matt Gray

RESOLVED the Council of the Town of Carman appoints BDO as Auditor for the Town of Carman for the years 2012, 2013, and 2014, at a contract price of \$23,050.00 plus partnerships for the year 2012, \$24,100.00 plus partnerships for the year 2013, and \$25,150.00 plus partnerships for the year 2014. Carried
Sharpe & Company Chartered Accountant

#35 Jane Swanton – Connie Rose

RESOLVED the Council of the Town of Carman authorizes the payment of \$256.90 to Sharpe & company Chartered Accountant Ltd for the balance of the 2011 audit. Carried

ADJOURNMENT

#36 Connie Rose

RESOLVED that the Council of the Town of Carman adjourns its regular meeting of Council at 9:37 p.m.
Carried

Robert J. Mitchell, Mayor

Cheryl Young, Chief Administrative Officer